



FORTHCOMING EXECUTIVE DECISIONS

8 January 2018 - 31 July 2018

This edition of the list of Forthcoming Executive Decisions supersedes ALL previous Editions

Published by Democratic Services

This list of Forthcoming Executive Decisions publicises all known decisions which Kent County Council intends to take over the next six months. It gives information on the projects that will be coming forward and who will be involved with them. Key decisions are marked clearly as such within the list.

Please use the contact details given to let us know your views or to request further information.

LIST OF FORTHCOMING EXECUTIVE DECISIONS

Each week the list of Forthcoming Executive Decisions is updated where there are additions, deletions or amendments to be made. Although Kent County Council aims to include all known decisions, statute requires that all Key decisions must be publicised in this way.

A “Key Decision” is an Executive-side Decision which is likely to:

- (a) result in the council incurring expenditure which is, or the making of savings which are, significant having regard to the council’s budget for the service or function to which the decision relates; or
- (b) be significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions in the area of the local authority.

Key Decisions can only be taken by the Cabinet, the Leader or an individual Cabinet Member.

Decisions which should be regarded as Key Decisions because they are likely to have a significant effect either in financial terms or on the Council’s services to the community include:

- (a) Decisions about expenditure or savings over £1,000,000 which are not provided for within the approved budget or Medium Term Financial Plan
- (b) Adoption of major new policies not included in the Policy Framework (Constitution Appendix 3) or significant changes to established policies
- (c) Decisions that involve significant service developments, significant service reductions, or significant changes in the way that services are delivered, whether County-wide or in a particular locality. For example, closure of a school, approval of a major project (such as a highway scheme) or programme of works, major changes in the eligibility criteria for provision of a service, major changes in the fees charged for a service, or proposals that would result in a service currently provided in-house being outsourced.
- (d) Decisions where the consequences are likely to result in compulsory redundancies or major changes in the terms and conditions of employment of a significant number of employees in any of the Council’s functions.

Preparation of the list helps the Council to programme its work and ensures compliance with the ‘Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) regulations 2012.

The list outlines the consultation that is proposed in respect of future decisions and who members of the public and the Council should contact to make comments on any particular item. Anyone is entitled to obtain copies of the documents that will be relied upon when a decision is taken, unless those documents are ‘Exempt’ within the meaning of the relevant sections of the Local Government Act 1972 (as amended).

Reports related to decisions will be published on the Council's web site at www.kent.gov.uk at least five days before the decision it is due to be taken. Once the decision has been taken, a copy of the Record of Decision will also be published on the Council's website. Paper copies will be made available by contacting Louise Whitaker (telephone 01622 694433 or email louise.whitaker@kent.gov.uk).

The Kent County Council Cabinet Members are:	
Paul Carter	Leader and Cabinet Member for Traded Services and Health Reform
Peter Oakford	Deputy Leader and Cabinet Member for Strategic Commissioning and Public Health
Mike Whiting	Cabinet Member for Planning, Highways, Transport and Waste
Susan Carey	Cabinet Member for Customers, Communications and Performance
Mark Dance	Cabinet Member for Economic Development
Graham Gibbens	Cabinet Member for Adult Social Care
Roger Gough	Cabinet Member for Children, Young People and Education
Mike Hill	Cabinet Member for Community and Regulatory Services
Eric Hotson	Cabinet Member for Corporate and Democratic Services
John Simmonds	Cabinet Member for Finance

All Members can be contacted by writing to Kent County Council, Sessions House, County Hall, Maidstone, Kent, ME14 1XQ or by email via the Council's website.

FORTHCOMING EXECUTIVE DECISIONS LIST SUMMARY

Summary of all forthcoming executive decisions in date order

Date	Subject Matter	Decision Maker	Key Decision	Page No.
Not before February 2018	17/00055 - Business Services Centre Trading Company	Cabinet	Yes	1
Not before February 2018	17/00135 - Pitch Allocation Policy for Gypsy and Traveller Service Change	Cabinet Member for Community and Regulatory Services	Yes	2
Not before February 2018	17/00139 - Memorandum of Understanding for the The Kent Police Driver Diversionary Partnership	Cabinet Member for Planning, Highways, Transport and Waste	Yes	3
Not before February 2018	17/00140 - HT&W Soft Landscape service - Re-procurement of the Urban Grass Shrubs & Hedges Contract	Cabinet Member for Planning, Highways, Transport and Waste	Yes	5
Not before February 2018	17/00141 - Planning, Highways, Transport and Waste Fees and Charges for Highways Activities 2018-19	Cabinet Member for Planning, Highways, Transport and Waste	Yes	6
December 2017	17/00115 - Commissioning Plan for Education Provision 2018-2022	Cabinet	Yes	7
Not before January 2018	17/00131 - Interim Contracts for the provision of Carers Services	Cabinet Member for Adult Social Care	Yes	8
Not before January 2018	17/00132 - Proposed changes to Meadowfield (Foundation Special) School, Sittingbourne for 1 September 2019	Cabinet Member for Children, Young People and Education	Yes	10
Not before January 2018	17/00121 (a) and (b) - Commissioned Children's Centres and Future Arrangements	Cabinet Member for Children, Young People and Education	Yes	11
Not before January 2018	17/00090 - Proposed Taking of Lease of Land at the Detached Playing Field at Wilmington Boys Grammar School, Common Lane, Wilmington	Cabinet Member for Corporate and Democratic Services	No	14
Not before January 2018	17/00133 - Approach to Highways Asset Management	Environment & Transport	Yes	16

		Cabinet Committee		
Not before January 2018	17/00125 - Healthwatch Kent interim contract	Deputy Leader and Cabinet Member for Strategic Commissioning and Public Health	Yes	18
Not before January 2018	17/00120 - Proposal for the Education Services Company to commence trading on or after 1 April 2018	Cabinet Member for Children, Young People and Education	Yes	19
Not before January 2018	17/00119 - Javelin Way Development	Cabinet Member for Community and Regulatory Services	Yes	20
Not before January 2018	17/00122 - Update to the KCC Sprinkler Policy	Cabinet Member for Corporate and Democratic Services	Yes	22
Not before January 2018	17/00124 - Highway Term Maintenance Contract and Road Asset Renewal Contract	Cabinet Member for Planning, Highways, Transport and Waste	Yes	23
Not before January 2018	17/00123 - To approve fees and charges for discretionary planning and environmental advice and the principles for establishing fees and charges	Cabinet Member for Planning, Highways, Transport and Waste	Yes	24
Not before December 2017	17/00109 - Changes to the KCC local funding formula for schools (NFF)	Cabinet Member for Children, Young People and Education	Yes	26
Not before December 2017	17/00117 - The primary and secondary school co-ordinated admissions schemes for 2019 and the admission arrangements for Kent community and voluntary controlled primary schools and the admission arrangements for Kent community and voluntary controlled	Leader and Cabinet Member for Traded Services and Health Reform	Yes	27
Not before December 2017	17/00114 - Sandwich Open Golf: Capital Infrastructure Works - Sandwich Railway Station	Cabinet Member for Community and Regulatory Services	No	28
Not before December 2017	17/00103 - Renewal of contract for the provision of Microsoft Licences for the delivery of IT services and end user licences	Cabinet Member for Corporate and Democratic Services	Yes	30

Not before November 2017	17/00100 - A permanent 2FE expansion of Ursuline College from September 2019	Cabinet Member for Children, Young People and Education	Yes	31
Not before October 2017	17/00078 - Physical Disability Wellbeing Core Offer	Cabinet Member for Adult Social Care	Yes	33
Not before October 2017	17/00094 - Disposal of Land East of Great Chart Primary School, Singleton	Cabinet Member for Corporate and Democratic Services	Yes	34
Not before October 2017	17/00093 - Disposal of Dorothy Lucy Registered Care Centre, Northumberland Road, Shepway, Maidstone, Kent, ME15 7TA	Cabinet Member for Corporate and Democratic Services	Yes	35
Not before October 2017	17/00092 Disposal of Land known as Dover Road Community Primary School Playing Field, Dover Road , Northfleet, Gravesend	Cabinet Member for Corporate and Democratic Services	Yes	36
	17/00083 - Paper and Card Recycling from Waste Kent Household Waste Recycling Centres		Yes	37
Not before October 2017	17/00086 - A20 Harrietsham Traffic Management Scheme	Cabinet Member for Planning, Highways, Transport and Waste	No	38
Not before October 2017	17/00084 - (Phase 2) A274 Sutton Road, Maidstone at its junction with Willington Street	Cabinet Member for Planning, Highways, Transport and Waste	Yes	40
Not before September 2017	17/00069 - Southborough Hub (disposal of residential land)	Cabinet Member for Corporate and Democratic Services	Yes	41
Not before September 2017	17/00071 - Funding of the new school development, Sale of land for residential development and relocation of children's centre to Stanhope Sports Hall, Ashford, TN23 3HG	Cabinet Member for Corporate and Democratic Services	Yes	42
Not before July 2017	17/00062 - Older People and People Living with Dementia Wellbeing Core Offer	Cabinet Member for Adult Social Care	Yes	43
Not before July 2017	17/00048 - Technical & Environmental Services Contract	Cabinet Member for Planning, Highways, Transport and Waste	Yes	44
Not before July 2017	17/00050 - Westwood Relief Strategy - Tesco Link Road,	Cabinet Member for	Yes	46

	Thanet	Planning, Highways, Transport and Waste		
Not before July 2017	17/00060 - Dunbrik Lease Extension	Cabinet Member for Planning, Highways, Transport and Waste	Yes	47
Not before July 2017	17/00063 - Ashford District Deal Refresh	Leader and Cabinet Member for Traded Services and Health Reform	Yes	48
July 2017	Local Transport Plan 4 (now incorporating Growth Without Gridlock refresh)	County Council	Yes	50
Not before June 2017	16/00120 Sub National Transport Board for the South-East	Leader and Cabinet Member for Traded Services and Health Reform	Yes	51
Not before June 2017	17/00044 Step Ahead of the Rest (StAR) Sustainable Travel Revenue Programme	Cabinet Member for Planning, Highways, Transport and Waste	Yes	53
Not before June 2017	16/00145 - Freight Action Plan for Kent	Cabinet Member for Planning, Highways, Transport and Waste	Yes	55
Not before April 2017	17/00030 (a) (b) & (c) - Community Support Services - contract continuations	Cabinet Member for Adult Social Care	Yes	56
	14/00068 (c) Property Disposal at Freeman's Way, Deal		Yes	58
Before January 2018	Lawn Primary School, Gravesend - New Playing Field	Cabinet Member for Corporate and Democratic Services	Yes	61
Not before January 2018	16/00101 - Proposal to expand Marden Primary School	Cabinet Member for Children, Young People and Education	Yes	62
Not before February 2018	17/00045 Tonbridge and Malling Transport Strategy	Cabinet Member for Environment & Transport	Yes	64
Not before October 2015	Disposal - Residential Land adjoining Great Clayne Lane Farm, Gravesend.	Cabinet Member for Corporate & Democratic	Yes	65

		Services		
Not before October 2015	Former Shepway Resource Centre, Folkestone - Disposal	Cabinet Member for Corporate & Democratic Services	Yes	66
	Sandwich Highways Depot	Cabinet Member for Corporate & Democratic Services	Yes	67
	Eden Centre Lease		No	69

FORTHCOMING EXECUTIVE DECISIONS LIST SUBMISSION

NEW

FEBRUARY BY CABINET

17/00055 - Business Services Centre Trading Company
<p>The proposed decision of the Business Services Centre Trading Company:</p> <p>a) Approval of a business case for the proposed creation of a trading structure for the Business Services Centre.</p> <p>b) The creation of a trading structure for the Business Services Centre, in line with the approved business case, and agreement to enter into such contractual arrangements as are appropriate to facilitate that creation.</p> <p>c) Delegation of authority to the Monitoring Officer to agree the final details of the company structure and contractual arrangements in consultation with the Head of Paid Service, Cabinet Member for Corporate and Democratic Services, the Cabinet Member for Traded Services & Health Reform, the Director of Infrastructure and the Corporate Director of Finance and Procurement.</p> <p>d) Agreement that a shadow governance structure is implemented.</p>
<i>Decision Details</i>
<p><i>Key:</i> Yes <i>Decision Maker:</i> Cabinet <i>Expected Date:</i> Not before February 2018</p>
<i>Further Information</i>
<p><i>Legal Implications:</i> Investment to set up the company structure and contract with the new company and to increase income to meet the Medium Term Financial Plan.</p> <p><i>Financial Implications:</i> Establishment of company governance and contractual commissioning, novation of contracts, TUPE Transfer of staff, data protection legislation</p> <p>.</p> <p><i>Equalities Implications:</i> None.</p>
<i>Consultation</i>
<p>Update provided to the Policy and Resources Cabinet Committee on 8 march and 16 June 2017. The matter will be considered again at its meeting on 2 February 2018 prior to a decision by Cabinet on 5 February 2018</p>
<i>Exemptions / Urgency</i>
<p>No</p>
<i>Supporting Documents</i>

For further information or to make representations	
<p><i>Lead officer:</i> Mark Scott, BSC Transformation Director Mark.Scott@kent.gov.uk</p>	<p><i>Lead Director:</i> Rebecca Spore, Director of Infrastructure rebecca.spore@kent.gov.uk Tel: 01622 221151</p>

NOT BEFORE FEBRUARY BY CABINET MEMBER

17/00135 - Pitch Allocation Policy for Gypsy and Traveller Service Change
<p>To revise and update Kent County Council's (KCC) Gypsy and Traveller Service Allocations Policy and to the introduction of a service charge which will be subject to an annual increase in line with the Retail Price Index (RPI) for all plots on KCC managed sites, which will be used to maintain and support reasonable living standards for site residents.</p>
<i>Decision Details</i>
<p><i>Key:</i> Yes <i>Decision Maker:</i> Cabinet Member for Community and Regulatory Services <i>Expected Date:</i> Not before February 2018</p>
<i>Further Information</i>
<p><i>Legal Implications:</i> In summary, not implementing the service charge would lead to either the deterioration or closure of existing sites. So despite considering alternative approaches, it was clear that charging a service charge would be the best approach to protect the service and continue to deliver for residents and KCC has endeavoured to keep this charge well below rental market costs.</p> <p><i>Financial Implications:</i> Kent County Council (KCC) does not have a legal duty to provide sites in Kent for the Gypsy and Traveller community. This is a statutory duty placed upon the district and borough councils to discharge as part of their local plans. All local councils are required to produce an up-to-date Local Plan for their area, to guide the spatial development of the borough.</p> <p><i>Equalities Implications:</i> EQIA's have been completed to ensure these implications have been factored in and mitigated against where appropriate. Ensure that the council's policies on Equality and Human Rights and customer care are met and promote the health and safety in quiet enjoyment of pitches by all its site residents and ensure that the operation of the allocation policy assists in meeting that outcome.</p> <p>Acknowledge that the gypsy and traveller communities belong to recognised ethnic groups and are protected groups under the Equality Act 2010.</p>

Consultation			
<p>Yes this has gone out to consultation and the closing date is: 20th December 2017.</p> <p>We consulted:-</p> <ol style="list-style-type: none"> 1. All of our site residents households across all affected sites 2. All affected district and borough councils specifically the Housing Benefit Departments x 6 3. Friends Families and Travellers (G&T Advocate Group) 4. KCC online consultation for all interested parties <p>This will go to the Environment and Transport Cabinet Committee on 31st January 2018</p> <p>All Divisions are affected.</p>			
Exemptions / Urgency			
<p>Open</p> <p>No</p>			
Supporting Documents			
<p>For further information or to make representations</p> <table border="1"> <tr> <td> <p>Lead officer: Palminder Sandher palminder.sandher@kent.gov.uk</p> </td> <td> <p>Lead Director: Katie Stewart, Director of Environment Planning and Enforcement katie.stewart@kent.gov.uk Tel: +443000418827</p> </td> </tr> </table>		<p>Lead officer: Palminder Sandher palminder.sandher@kent.gov.uk</p>	<p>Lead Director: Katie Stewart, Director of Environment Planning and Enforcement katie.stewart@kent.gov.uk Tel: +443000418827</p>
<p>Lead officer: Palminder Sandher palminder.sandher@kent.gov.uk</p>	<p>Lead Director: Katie Stewart, Director of Environment Planning and Enforcement katie.stewart@kent.gov.uk Tel: +443000418827</p>		

17/00139 - Memorandum of Understanding for The Kent Police Driver Diversionary Partnership
<p>Subject to the development of an appropriate Memorandum Of Understanding (MOU), for Kent County Council to provide training services for the delivery of the National Driver Offender Retraining Schemes from 1st April 2018 – 31st March 2023.</p>
Decision Details
<p>Key: Yes Decision Maker: Cabinet Member for Planning, Highways, Transport and Waste Expected Date: Not before February 2018</p>

Further Information

Legal Implications: Fees for these course are regulated by the governing body the National Driver Offender Retraining Schemes. Part of the services to be provided will include booking and scheduling of Clients, administering payments and delivering the training.

The provision of courses are are fully self funded with no detrimental affect on existing budgets.

Financial Implications: KCC will work closely with Invicta Law in the development of the new Memorandum Of Understanding

Equalities Implications: Where services are provided, these can be tailored to meet appropriate special requirements

Consultation

This will be discussed at the Environment and Transport Cabinet Committee on 20 March 2018.

Exemptions / Urgency

Open

No

Supporting Documents

For further information or to make representations

Lead officer:
David Beaver, Head of Network Management and Performance
david.beaver@kent.gov.uk

Lead Director:
Roger Wilkin, Director of Highways, Transformation and Waste
roger.wilkin@kent.gov.uk
Tel: +443000413479

17/00140 - HT&W Soft Landscape service - Re-procurement of the Urban Grass Shrubs & Hedges Contract

To consider and endorse, or make recommendations to the Cabinet Member for Environment & Transport on the proposed decision to re-procure and delegate to the Director of Highways, Transportation and Waste to award contract/s for the Urban Grass Shrubs & Hedges service.

Contract start date: 2nd April 2018

<i>Decision Details</i>	
<p>Key: Yes <i>Decision Maker:</i> Cabinet Member for Planning, Highways, Transport and Waste <i>Expected Date:</i> Not before February 2018</p>	
<i>Further Information</i>	
<p><i>Legal Implications:</i> The annual spend is estimated between £430k - £550k pa estimate and will continue to be funded from the soft landscape revenue budget. The proposed contract length will be five years with an option to extend the contract for up to a further two years, on a one plus one basis. Should KCC decide to run the contract for the full term (seven years), including extensions the total expenditure is estimated at £3.5 million. <i>Financial Implications:</i> There are no significant legal constraints. Standard procurement risks would apply. <i>Equalities Implications:</i> Equality implications were considered during the analyse phase of the commissioning cycle. No significant impacts were identified through reprocurement of the services.</p>	
<i>Consultation</i>	
<p>A member Task & Finish Group was set up in December 2015 to work with officers on the soft landscape commissioning options. Feedback from the group has shaped the current direction and approach of the service. The proposed procurement is a continuation of the existing service; incorporating a 25% reduction in urban grass maintenance frequency.</p> <p>This will be discussed at the Environment and Transport Cabinet Committee on 31 January 2018</p>	
<i>Exemptions / Urgency</i>	
<p>Open</p> <p>No</p>	
<i>Supporting Documents</i>	
<p>For further information or to make representations</p>	
<p><i>Lead officer:</i> Andrew Loosemore, Head of Highway Operations andrew.loosemore@kent.gov.uk Tel: 03000 411652</p>	<p><i>Lead Director:</i> Roger Wilkin, Director of Highways, Transformation and Waste roger.wilkin@kent.gov.uk Tel: +443000413479</p>

17/00141 - Planning, Highways, Transport and Waste Fees and Charges for Highways Activities 2018-19

The Cabinet Committee is asked to consider and endorse, or make recommendations to the Cabinet Member for Planning, Highways, Transport and Waste on the proposals to amend fees and charges for 2018/2019 and that future decisions regarding fees and charges for highway services is delegated to the Director of Highways, Transportation and Waste

Decision Details

Key: Yes

Decision Maker: Cabinet Member for Planning, Highways, Transport and Waste

Expected Date: Not before February 2018

Further Information

Legal Implications: The increases where proposed ensure we continue to recover our reasonable costs and meet the income targets contained in the medium term financial plan for 2018/2019.

Financial Implications: There are no legal implications to this report.

Equalities Implications: There are no equalities implications to this report.

Consultation

This will be discussed at the Environment and Transport Cabinet Committee on 31 January 2018.

Exemptions / Urgency

Open

No

Supporting Documents

For further information or to make representations

Lead officer:
Kirstie Williams, Mid-Kent Highways
Manager
kirstie.williams@kent.gov.uk

Lead Director:
Roger Wilkin, Director of Highways,
Transformation and Waste
roger.wilkin@kent.gov.uk
Tel: +443000413479

CABINET - 15 JANUARY MEETING

17/00115 - Commissioning Plan for Education Provision 2018-2022

The decision relates to Corporate Objectives and in particular our Vision and Priorities for Improvement which states that:

- **Every child and young person should go to a good or outstanding early years setting and school, have access to the best teaching, and benefit from schools and other providers working in partnership with each other to share the best practice as they continue to improve.**
- **Kent should be a place where families thrive and all children learn and develop well from the earliest years so that they are ready to succeed at school, have excellent foundations for learning and are equipped well for achievement in life, no matter what their background.**
- **We have the same expectations for every child and young person to make good progress in their learning, to achieve well and to have the best opportunities for an independent economic and social life as they become young adults.**

Decision Details

Key: Yes

Decision Maker: Cabinet

Expected Date: December 2017

Further Information

Legal Implications: Following the outcomes of the consultations there may be changes to school provision in identified areas. The costs of this provision will be identified in the subsequent reports that will be considered by Children's, Young People and Education Cabinet Committee.

Financial Implications: Following the outcomes of the consultation there may be changes to school provision in identified areas. The statutory framework within which such changes may be proposed will be identified in the subsequent reports that will be considered by Children's, Young People and Education Cabinet Committee.

Equalities Implications: These will be identified in the report that accompanies the proposed plan that was considered by Children's, Young People and Education Cabinet Committee on 22 November 2017.

Consultation

The first annual Commissioning Plan For Education Provision 2012-17 was discussed by ECC in September 2012 and subsequently agreed by Cabinet

on 17 September 2012. Each year the Plan is reviewed and discussed by the relevant Education Cabinet Committee before being brought to Cabinet for a final decision.

This will be discussed by the Children's, Young People and Education Cabinet Committee on 22 November 2017.

Individual consultations will be taken out on each proposal outlined in the Commissioning Plan if required.

Exemptions / Urgency

Open

No

Supporting Documents

For further information or to make representations

Lead officer:

Keith Abbott, Director of Education
Planning and Access
keith.abbott@kent.gov.uk
Tel: 01622 696588

Lead Director:

Patrick Leeson, Corporate Director
Children, Young People and
Education
patrick.leeson@kent.gov.uk
Tel: 01622 696550

NOT BEFORE JANUARY BY CABINET MEMBER

17/00131 - Interim Contracts for the provision of Carers Services

Proposed decision: To agree the implementation of interim contracts for the provision of Carers Services with Carers Organisations (Carers Assessment and Support and Crossroads) which are jointly commissioned with the seven Kent Clinical Commissioning Groups for the period 1 April 2018 to 31 March 2019 to enable continuation of services to meet statutory requirements and to align with the Wellbeing and Resilience preventative offer.

How the decision relates to Corporate Objectives: Relates to the Strategic Outcome:

Older and vulnerable residents are safe and supported with choices to live independently

- Families and carers of vulnerable and older people have access to the advice, information and support they need
- Residents have greater choice and control over the health and social care services they receive

The matter is referred to in the Directorate Business Plan/Medium Term Capital Programme.

Decision Details

Key: Yes

Decision Maker: Cabinet Member for Adult Social Care

Expected Date: Not before January 2018

Further Information

Legal Implications: The value of the proposed interim contract is up to £7,402,992 (Adult Social Care spend up to £5,370,606 and Kent Clinical Commissioning Group spend up to £2,032,386) for the period 1 April 2018 to 31 March 31 2019.

Financial Implications: Provision of this service is a statutory responsibility; interim contracts need to be put in place to continue services whilst we look to align with other preventative services such as the Older Persons' Core Offer, Sensory and Physical Disability core offer

Equalities Implications: None

Consultation

The decision relates to the Older People and People Living with Dementia Wellbeing Core Offer, which was discussed and endorsed by the Adult Social Care Cabinet Committee on 23 November 2017 (Item 9, 17/00062)

Exemptions / Urgency

Open

No

Supporting Documents

For further information or to make representations

Lead officer:

Emma Hanson, Policy Manager,
Vincent Godfrey, Strategic
Commissioner
emma.hanson@kent.gov.uk,
vincent.godfrey@kent.gov.uk
Tel: 01622 696611,

Lead Director:

Anne Tidmarsh, Director, Older
People and Physical Disability,
Vincent Godfrey, Strategic
Commissioner
anne.tidmarsh@kent.gov.uk,
vincent.godfrey@kent.gov.uk
Tel: 01227 598833,

17/00132 - Proposed changes to Meadowfield (Foundation Special) School, Sittingbourne for 1 September 2019

Proposed decision:

Issue a public notice to

- (i) **permanently increase the designated number of the school from 209 to 348 for 1 September 2019**
- (ii) **alter the lower age range at Meadowfield School to formally include nursery provision for 1 September 2019.**

And, subject to no new objections to the public notice

- (iii) Allocate £3.95 million from the Children, Young People and Education Capital budget;
- (iv) Authorise the Director of Infrastructure in consultation with the General Counsel (Interim) to enter into any necessary contracts / agreements on behalf of the County Council; and
- (v) Authorise the Director of Infrastructure to be the nominated Authority Representative within the relevant agreements and to enter into variations as envisaged under the contracts. Variations to contract value to be no more than 10% above the capital funding agreed by the Cabinet Member without requiring a new Record of Decision.

Decision Details

Key: Yes

Decision Maker: Cabinet Member for Children, Young People and Education
Expected Date: Not before January 2018

Further Information

Legal Implications:

Financial Implications: Any legal implications will be identified in the report to the Cabinet Member for Children, Young People and Education before he takes his decision to issue a public notice

Equalities Implications: An Equality Impact Assessment has been via the following link: www.kent.gov.uk/schoolconsultations

Consultation

23 November 2016 - the Commissioning Plan for Education Provision 2016-20 was endorsed by the Cabinet Committee prior to the final version being considered and approved by Cabinet on 23 January 2017.

30 March 2017 – The Education Cabinet Committee considered and endorsed recommendations to release £1.14m capital to provide additional infrastructure for Year R – KS1

A public consultation commenced on 10 October 2017 and will conclude on 14 November 2017. A drop-in information session for parents was held on 19 October 2017. An Equality Impact Assessment has been completed as part of the

consultation. The documentation can be viewed online at: www.kent.gov.uk/schoolconsultations	
<i>Exemptions / Urgency</i>	
Open	
No	
<i>Supporting Documents</i>	
For further information or to make representations	
<i>Lead officer:</i> Marisa White, Area Education Officer - East Kent marisa.white@kent.gov.uk Tel: 01227 284407	<i>Lead Director:</i> Keith Abbott, Director of Education Planning and Access keith.abbott@kent.gov.uk Tel: 01622 696588

17/00121 (a) and (b) - Commissioned Children's Centres and Future Arrangements
<p>This proposed decision was considered by the Education and Young People's Cabinet Committee on 5 December 2017. Based on comments received the Cabinet Member and officers have further considered the proposals and made amendments to reflect those comments. In order that the governance processes and consultation are as robust and transparent as possible it has been agreed that the decision will now be split in to two.</p> <p>17/00121(a) – To bring three of the six currently commissioned Children's Centres (Folkestone Early Years, Hythe Bay and The Village) into KCC directly delivered provision embedded fully within the Early Help model and re-provision the existing Early Help offer to allow for the changes to the commissioned services.</p> <p>To reduce the current funding levels of the two remaining centres (Millmead and Seashells) with the view to re-procure the service in twelve months' time. The detail of the funding reduction has yet to be agreed, but options will be discussed by representatives in Early Help and Preventative Service and both providers.</p> <p>Expected date: 4th January 2018</p> <p>17/00121(b) – To bring Riverside commissioned Children's Centre into KCC directly delivered provision fully within the Early Help model and re-provision the existing Early Help offer to allow for the change in the commissioning arrangements. This will include a detailed schedule of services that will continue to be delivered at the Riverside Centre as a venue.</p>

Expected date: 22nd January 2018 (following further consideration at CYPE Cabinet Committee on 18th January 2018)

Background

There are 85 Children's Centres across Kent. Of the 85, six are commissioned Children's Centres, provided by six different organisations. The remaining 79 Centres are provided directly by KCC. Of the six commissioned Centres, five are subject to a contract and one is managed via a Service Level Agreement (SLA).

A review was undertaken to look at the disparity in cost, the effectiveness and the value for money delivered by the six commissioned children's centres across the county when compared to the other KCC children's centres, which are directly delivered as part of the Early Help offer. As part of this review, consideration was given to the added social value offered across some community hubs.

Options

By bringing four of the six centres (Riverside, Folkestone Early Years, Hythe Bay and The Village) into the wider Early Help model for Children's Centres and reducing the overall budget of each of the four centres by 63% and using the remaining 37% to fund an alternative in house option the savings would equate to £450k per annum.

Where there is good service provision and a high added social value (Millmead and Seashells) the proposal would be to reduce the financial envelope for these two centres (to be negotiated) for 1 year, whilst a re-procurement exercise is undertaken.

How the proposed decision meets the objectives of 'Increasing Opportunities, Improving Outcomes: Kent County Council's Strategic Statement (2015-2020)':

In order to develop proposals for future options for the commissioned centres, commissioning officers have undertaken a review of each of the centres comparing unit costs, quality of provision, performance against key performance indicators (KPIs) and added social value.

The approach and focus of the review was fully aligned to supporting the outcomes associated with the Strategic Outcome 'Children and Young People in Kent get the best start in life'.

As part of this review consideration has also been given to how the Local Authority will ensure residents and the wider community continue to receive robust services at the right time from the right place. The commissioning team have therefore taken into account the available financial envelope and developments to the existing internal provision.

Millmead and Seashells are able to demonstrate how they have developed projects and generated other funding streams to assist their core offer. These innovations have increased their added social value. This is not the case for the remaining four centres, where service users would be unlikely to notice

any change in provision should services be moved from external to being part of the wider internal Early Help offer. The Director of Early Help and Preventative Services will ensure that the in-house Early Help offer appropriately meets the needs of families currently using the commissioned children's centres.

Decision Details

Key: Yes

Decision Maker: Cabinet Member for Children, Young People and Education

Expected Date: Not before January 2018

Further Information

Legal Implications:

Financial Implications: As a result of this decision, notice will need to be served to Riverside, Folkestone Early Years, Hythe Bay and The Village. Contract variations will need to be put in place for Millmead and Seashells. Each of the contracts and the SLA are subject to a 3-month notice period for either a change in contract or for termination.

Equalities Implications: • Implications on equalities were considered as part of the review. It is felt that the recommendations have a low negative impact the ability to deliver support and facilities that are appropriate for service users.

Consultation

The current providers were fully engaged in the review process. The findings of the review and the recommendations have been presented to CMM and Strategic Commissioning Board. Following this decision, Early Help Commissioning will work with the providers to implement these changes.

Exemptions / Urgency

Part exempt

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Yes - Proposals were considered further since consideration at Cabinet Committee and negotiations have also continued. The proposals published here reflect the current position. The decision has been split into two parts, only the first of which is subject to the general exception.

Supporting Documents

For further information or to make representations

Lead officer:
Stuart Collins, Interim Director, Early Help
stuart.collins@kent.gov.uk

Lead Director:
Patrick Leeson, Corporate Director
Children, Young People and
Education

17/00090 - Proposed Taking of Lease of Land at the Detached Playing Field at Wilmington Boys Grammar School, Common Lane, Wilmington

Proposed decision: The Cabinet Member will be asked to:-

1. Agree that Kent County Council take a lease in excess of 20 years of part of the detached playing field from the Governing Body of Wilmington Boys Grammar School;
2. Note the main heads of terms of the lease proposed; and
3. Authorise the Director of Infrastructure to finalise terms and conclude the taking of the lease.

The proposed decision meets the objectives of “Increasing Opportunities, Improving Outcomes: Kent County Council’s Strategic Statement (2015 – 2020) as follows:

1. The Parish of Wilmington will be provided with a strong and safe environment for children and young people to be successfully educated and raised,
2. Children and young people have better physical and mental health,
3. Children and young people are engaged, thrive and achieve their potential through academic and vocational education.

Decision Details

Key: No

Decision Maker: Cabinet Member for Corporate and Democratic Services

Expected Date: Not before January 2018

Further Information

Legal Implications: The rent is to be negotiated and agreed. The County Council is proposed to be responsible for maintenance and repair of the new footway, as well as management of the woodland, including maintenance and repair of a new fence. The County Council to bear the costs of the taking of the lease upon completion. This matter forms part of the Capital Programme Delivery for the School

Financial Implications: Kent County Council will be taking a lease in excess of 20 years. The terms in the lease are still to be finalised and in view of the length of lease may require registration at the land registry.

Equalities Implications: The proposed footway will provide a safer pedestrian access to the Academy for all users, compared to use of the footways

adjoining the busy Common lane fronting the site. The provision of the footway also accords with an Equalities Impact Assessment carried out for the School's Basic Need expansion.

Consultation

The matter was discussed by the County Council's Property Sub-Committee on 8 September 2017 and the proposed decision endorsed.

Other consultation planned or undertaken:

The Governing Body were formally consulted by their Chairman regarding the proposed terms of the lease earlier this year, and have approved the initial lease terms as acceptable.

The Local Member, Mrs A D Allen, has been formally consulted with regard to the proposed taking of the lease and fully endorsed the taking of the lease at the meeting on 8 September 2017.

Exemptions / Urgency

Fully exempt
Paragraph 3

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

The matter will require further negotiation with regard to the final terms of the lease and therefore considerations set out in the report are commercially sensitive.

Urgency - No

Supporting Documents

For further information or to make representations

Lead officer:

Mark Cheverton, Asset Management
Surveyor, Andrew White, Estates
Surveyor
mark.cheverton@kent.gov.uk,
andrew.white@kent.gov.uk

Lead Director:

Rebecca Spore, Director of
Infrastructure
rebecca.spore@kent.gov.uk
Tel: 01622 221151

17/00133 - Approach to Highways Asset Management

Changes to Department for Transport (DfT) rules for funding highway maintenance have been introduced through its Incentive Fund to encourage local authorities to embed the use of asset management techniques into their management of highway maintenance and decision making around funding

and priorities. The main aim of the asset management approach being encouraged by DfT is to clearly link investment decisions with an understanding of what that means in terms of outcomes. In January 2016, Kent assessed itself as a Band 1 authority for Incentive Fund purposes. If Kent cannot evidence that it has fully adopted the use of asset management methodology and in doing so progressed to Band 3, it will receive £4.6m less in Capital funding per annum up to 2020/21.

On 13 January 2016, the Environment and Transport Cabinet Committee (ETCC) resolved to support the embedding of asset management principles. A Member Task and Finish Group (T&FG), involving Members from each political group, was set up and has met six times during the year. Our target was to get to Band 2 during 2016 for 2017/18 and Band 3 during 2017 for 2018/19, to maximise Capital maintenance resource.

In order to get to Band 2, we needed to introduce and adopt lifecycle planning (for roads only) and manage investment on that basis. We also needed to develop and publish an asset management “policy” describing how asset management principles will support KCC’s strategic objectives and “strategy” that clearly links our highway asset management approach with our corporate vision. Those objectives were achieved in January 2017 when Kent formally adopted “Our Approach to Asset Management in Highways”, a top level document that describes the key principles adopted in applying asset management to achieve the authority’s strategic objectives and “Implementing our Approach to Asset Management in Highways”, a detailed ‘strategy’ document.

This key decision concerns the adoption of a development of the approach described in the document, by adopting “Developing our Approach to Asset Management in Highways 2018/19 – 2020/21” which complements “Our Approach to Asset Management in Highways” and “Implementing our Approach to Asset Management in Highways”, and also reflects the use of better information and more advanced asset management methodology.

Assuming “Developing our Approach to Asset Management in Highways 2018/19 – 2020/21” is formally adopted, Kent will be able to submit a Band 3 Incentive Fund rating in January 2018.

Decision Details

Key: Yes

Decision Maker: Environment & Transport Cabinet Committee

Expected Date: Not before January 2018

Further Information

Legal Implications:

Financial Implications:

Equalities Implications:

Consultation

Cabinet Committee consultation planned or undertaken

This will go to the Environment and Transport Cabinet Committee on 31 January 2018.

Which Divisions / Local Members are particularly affected?

All

Have views been sought from local members?

Views were sought during 2016 through a Member Task and Finish Group including representatives from each political grouping. This latest document represents a development of work streams agreed during that process. This will be considered by the Environment and Transport Cabinet Committee on 31 January 2018.

Exemptions / Urgency

Open

No

Supporting Documents

For further information or to make representations

Lead officer:

Alan Casson, Operations Manager
alan.casson@kent.gov.uk
Tel: 01622 221896

Lead Director:

Roger Wilkin, Director of Highways,
Transformation and Waste
roger.wilkin@kent.gov.uk
Tel: +443000413479

17/00125 - Healthwatch Kent interim contract

Proposed decision: To agree:-

- a) the implementation of an interim contract for the provision of a Local Healthwatch for Kent for the period April 1st 2018 to March 31st 2020, with sufficient break clauses to end earlier where appropriate; and
- b) To incorporate the Service User Forum and Mental health Action Groups into the Healthwatch Kent contract

How the decision relates to Corporate Objectives

- Commissioning Framework Principle 7: Customers at the heart of our commissioning approach
- KCC's commissioning of a Healthwatch for Kent is required by duties under the Health and Social Care Act 2012, which built upon the Local

Government and Public Involvement in Health Act 2007

The matter is referred to in the Business Plan/Medium Term Capital Programme.

Decision Details

Key: Yes

Decision Maker: Deputy Leader and Cabinet Member for Strategic Commissioning and Public Health

Expected Date: Not before January 2018

Further Information

Legal Implications: The value of the proposed interim contract is up to £1.46M (£730k pa) for the period 1 April 2018 to 31 March 2020.

Financial Implications: Provision of this service is a statutory responsibility. The market was tested to establish levels of interest.

Equalities Implications: No equalities implications – whole Kent provision.

Consultation

The proposed incorporation of the Service User Forum and Mental health Action Groups into the Healthwatch Kent contract was discussed by the Adult Social Care Cabinet Committee on 23 November 2017.

The interim contract will be discussed by the Health Reform and Public Health Cabinet Committee on 24 January 2018.

Exemptions / Urgency

Open

No

Supporting Documents

For further information or to make representations

Lead officer:
Emma Hanson, Policy Manager
emma.hanson@kent.gov.uk
Tel: 01622 696611

Lead Director:
Vincent Godfrey, Strategic
Commissioner
vincent.godfrey@kent.gov.uk

17/00120 - Proposal for the Education Services Company to commence trading on or after 1 April 2018

As Cabinet Member for Children, Young People and Education Services, I propose to:

In light of:

- Further information received resulting in Cabinet Members carefully considering the benefits and risks of proceeding with the commencement of trading;
- Detailed briefing provided to Cabinet Members with an opportunity to consider the issues raised;
- Detailed briefing provided to Scrutiny Committee with an opportunity to consider the issues raised.

Having carefully considered and reflected the concerns and issues raised in planning for the business where appropriate, it is recommended that the Cabinet Member decides to confirm the commencement of trading on or after 1 April 2018.

Decision Details

Key: Yes

Decision Maker: Cabinet Member for Children, Young People and Education

Expected Date: Not before January 2018

Further Information

Legal Implications: Outlined in the Full Business Case.

Financial Implications: Outlined in the Full Business Case.

Equalities Implications: An EQIA was drafted and included in the Full Business Case. This EQIA will be further developed and will be a 'live' document throughout implementation.

Consultation

This matter was considered by the Children, Young People and Education Cabinet Committee on 22 November 2017 and the outcome included in the paperwork which the Cabinet Member will be asked to sign.

Exemptions / Urgency

Part exempt - Paragraph 3

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Urgency - No

Supporting Documents

For further information or to make representations

Lead officer:

Penny Pemberton

Penny.Pemberton@kent.gov.uk

Lead Director:

Patrick Leeson, Corporate Director
Children, Young People and
Education

	patrick.leeson@kent.gov.uk Tel: 01622 696550
--	---

17/00119 - Javelin Way Development

Description:

This project is a new build to commercial specification on one third of a two acre site on Javelin Way, Henwood Industrial Estate, Ashford, to be fitted out with the appropriate level of technical equipment to service the needs of the Jasmin Vardimon Company. This will enable planned business growth to be achieved through a new business plan, the core of which will see the production of a large scale touring show every two years and expand the number of students enrolling on their education programmes.

The proposed development will look to incorporate an enabling development to deliver part of the funding for the capital costs of the project. A financial business case for this element of the project will be worked up for KCC to consider and it will cover off how KCC's investment will be protected both during and after the development.

Proposed decision:

Enter into significant legal agreements including, but not limited to, a Memorandum of Understanding and Collaboration Agreement with Jasmin Vardimon Company.

Authorise the Director of Infrastructure to enter into all necessary legal agreements for the construction of the enabling development and the Jasmin Vardimon Creative Laboratory.

Authorise the Director of Infrastructure to enter into all necessary legal agreements for the sale and/or lease of the enabling development units and/or the Jasmin Vardimon Creative Laboratory.

Permit the project subject to KCC's VAT partial liability exemption position not being breached or in breach.

Decision Details

Key: Yes
Decision Maker: Cabinet Member for Community and Regulatory Services
Expected Date: Not before January 2018

Further Information

Legal Implications: Arts Council England (ACE) is seeking to invest £3M in the project towards build costs via grant funding and the total scheme is estimated to cost £9.8M to build with the enabling development paying for the construction of the Jasmin Vardimon Creative Laboratory. KCC will retain a

number of units on the site following completion from which it will generate a revenue stream.

Financial Implications: Jasmin Vardimon Company has submitted the ACE bid and KCC will need to enter into a collaboration agreement with them in order to secure the funding. KCC will need to enter into a number of contractual agreements to develop and deliver the site along with longer terms leases.

Equalities Implications: The project is a new build and there are not anticipated to be any equality issues as part of this project.

Consultation

The proposed decision was considered by the Growth, Economic Development and Communities Cabinet Committee on 21 November 2017 and the outcome of that discussion will be included in the final decision paperwork which the Cabinet Member will be asked to sign.

Exemptions / Urgency

Part exempt – Paragraph 3
Information relating to the financial or business affairs of any particular person (including the authority holding that information)

No

Supporting Documents

For further information or to make representations

Lead officer:
Jonathan White, Capital Project
Officer
jonathan.white@kent.gov.uk
Tel: 01622 696904

Lead Director:
D Smith

17/00122 - Update to the KCC Sprinkler Policy

To consider and agree updates to the Use of Sprinkler Systems Policy.

Decision Details

Key: Yes

Decision Maker: Cabinet Member for Corporate and Democratic Services

Expected Date: Not before January 2018

Further Information

Legal Implications: The installation of sprinkler systems does add an

additional cost as well as ongoing maintenance liabilities. However, where these are assessed as a necessity as part of the overall fire safety strategy for the building and to comply with legislation, the cost of sprinklers should be budgeted for and an appropriate maintenance regime put in place.

Financial Implications: The sprinkler policy meets all legislative requirements and forms part of the Authorities Fire Safety Management Systems and procedures.

Equalities Implications: none

Consultation

The proposed decision will be considered by the P&R Cabinet Committee on 5 December 2017 and the outcome of that discussion included in the paperwork which the Cabinet Member will be asked to sign.

Exemptions / Urgency

Open

No

Supporting Documents

For further information or to make representations

Lead officer:
 Karen Ripley, Facilities Management
 and Capital Lead, Anthony Carty
 karen.ripley@kent.gov.uk,
 anthony.carty@kent.gov.uk

Lead Director:
 Rebecca Spore, Director of
 Infrastructure
 rebecca.spore@kent.gov.uk
 Tel: 01622 221151

17/00124 - Highway Term Maintenance Contract and Road Asset Renewal Contract

The Cabinet Member for Planning, Highways, Transport & Waste is asked to agree to:

- give approval for awarding a two year extension with Amey until 31 August 2020;
- delegate authority to the Corporate Director for Growth, Environment and Transport to award the final available year extension with Amey up to 31 August 2021;
- approve the procurement of the Road Asset Renewal Contract and delegate authority to the Corporate Director for Growth, Environment and Transport to approve the award of the subsequent contract to the preferred bidder; and

- in consultation with the Cabinet Member for Planning, Highways, Transportation and Waste delegate authority to the Corporate Director for Growth, Environment and Transport to award extensions of the Road Asset Renewal Contract in accordance with the possible extension clauses within the contract.

Decision Details

Key: Yes

Decision Maker: Cabinet Member for Planning, Highways, Transport and Waste

Expected Date: Not before January 2018

Further Information

Legal Implications: The recommended option is within the projected budgets set out in the Medium Term Financial Plan (MTFP).

Financial Implications: Both contracts went through an appropriate procurement process in 2010 and 2014 respectively. The HTMC allows for extensions up to 31 August 2021 however the MRC will expire in 2018 as the available extension periods have previously been granted

Equalities Implications: An Equalities Impact Assessment has been carried out and no implications for extending the HTMC and procuring the MRC have been identified.

Consultation

In progressing options, workshops have been held with colleagues, investigations carried out in to best practice with other local authorities and engagement with the market.

The proposed decision was considered and endorsed by the Environment and Transport Cabinet Committee on 30 November 2017.

Exemptions / Urgency

Open

No

Supporting Documents

For further information or to make representations

Lead officer:
Robert Clark, Street Light LED Programme Manager, Andrew Loosemore, Head of Highway Operations

Lead Director:
Roger Wilkin, Director of Highways, Transformation and Waste
roger.wilkin@kent.gov.uk
Tel: +443000413479

Robert.clark@kent.gov.uk, andrew.loosemore@kent.gov.uk Tel: 03000415951, Tel: 03000 411652	
---	--

17/00123 - To approve fees and charges for discretionary planning and environmental advice and the principles for establishing fees and charges

The scope of this decision covers charging for pre-application advice from KCC's environmental and planning services, including Minerals and Waste Planning, Heritage and Natural Environment , as well as the setting of a charge for Planning Performance Agreements (PPA) for KCC's input to Development Consent Orders (DCOs).

The Cabinet Member for Planning, Highways, Transport & Waste is asked to agree to:

- publish revised fees and charges for discretionary planning and environmental advice and DCO activity; and
- delegate authority to the Director of Environment, Planning and Enforcement to review and publish revised fees and charges subject to the application of a number of key principles

Decision Details

Key: Yes
Decision Maker: Cabinet Member for Planning, Highways, Transport and Waste
Expected Date: Not before January 2018

Further Information

Legal Implications: The fees and charges proposed will ensure that the County Council continues to recover its reasonable costs where these are incurred in providing services for which the Council may charge. By charging for these services, where permitted, the Directorate is better able to meet the demand for some of its services while not impacting on otherwise pressured revenue budgets

Financial Implications: The legal authority to set a charge for discretionary services is provided for in the Local Government Act 2003

Equalities Implications: No equalities implications have been identified

Consultation

The proposed decision was considered and endorsed by the Environment and Transport Cabinet Committee on 30 November 2017.

Exemptions / Urgency

Open	
No	
<i>Supporting Documents</i>	
For further information or to make representations	
<i>Lead officer:</i> Sharon Thompson, Head of Planning Applications Group sharon.thompson@kent.gov.uk Tel: 01622 696131	<i>Lead Director:</i> Katie Stewart, Director of Environment Planning and Enforcement katie.stewart@kent.gov.uk Tel: +443000418827

NOT BEFORE DECEMBER BY CABINET MEMBER

17/00109 - Changes to the KCC local funding formula for schools (NFF)
<p>To approve changes to the Kent County Council local funding formula for schools that is used to calculate school budgets from 1 April 2018.</p> <p>In response to the Government confirming on 14 September 2017 the introduction of a soft National Funding Formula from 1 April 2018, Kent County Council is set to receive an additional £28m in 2018-19, and a further £22m in 2019-20. The Council will continue to operate a local funding formula for Kent maintained schools (and this formula is also used by the Education and Skills Funding Agency for calculating Kent academy budgets) during this two year period and legislation dictates that any changes to that formula is subject to an all school consultation.</p>
<i>Decision Details</i>
<p><i>Key:</i> Yes <i>Decision Maker:</i> Cabinet Member for Children, Young People and Education <i>Expected Date:</i> Not before December 2017</p>
<i>Further Information</i>
<p><i>Legal Implications:</i> The costs of the new funding formula will be fully met from the Dedicated Schools Grant and will not be a cost to Council funding. <i>Financial Implications:</i> None <i>Equalities Implications:</i> An equalities impact assessment will be completed</p>

and this will accompany the consultation documentation.

Consultation

A consultation with all Kent schools and academies will be undertaken.

The proposed decision will be considered by the CYPE Cabinet Committee on 22 November 2017.

A members briefing will be held on 15 November 2017.

Exemptions / Urgency

Open

No

Supporting Documents

For further information or to make representations

Lead officer:

Simon Pleace, Finance Business
Partner for Children, Young People
and Education
simon.pleace@kent.gov.uk
Tel: 01622 694014

Lead Director:

Patrick Leeson, Corporate Director
Children, Young People and
Education
patrick.leeson@kent.gov.uk
Tel: 01622 696550

17/00117 - The primary and secondary school co-ordinated admissions schemes for 2019 and the admission arrangements for Kent community and voluntary controlled primary schools and the admission arrangements for Kent community and voluntary controlled

The Leader and Cabinet Member for Traded Services and Health Reform is asked to determine the primary and secondary school co-ordinated admissions schemes for 2019 and the admission arrangements for Kent community and voluntary controlled primary schools and the admission arrangements for Kent community and voluntary controlled secondary schools 2019.

The Cabinet Member for Children, Young People and Education had no involvement in the decision making process, due to a declared interest.

Decision Details

Key: Yes

Decision Maker: Leader and Cabinet Member for Traded Services and Health Reform

Expected Date: Not before December 2017

Further Information

Legal Implications: Following the outcomes of the consultation there may be changes to school provision in identified areas. The costs to this provision will be identified in the subsequent reports that will be considered by Children, Young People and Education Cabinet Committee.

Financial Implications: Every admission authority must, before the beginning of each school year, determine the admission arrangements which are to apply for that year 7. Local authorities are required to publish admission arrangements for all maintained schools in their area. It is the duty of a governing body of a community or voluntary controlled school, for which a local authority is the admissions authority, to implement any decision relating to the admission of pupils taken by the admission authority. Similarly, the governing body of a voluntary aided or foundation school must implement a decision of the local authority, made under the relevant coordinated admission arrangements, whether a child should be granted or refused admission to the school. Failure to do so would amount to a breach of the admission authority's statutory duty.

Equalities Implications: These will be discussed in the report that is discussed by Children's, Young People and Education Cabinet Committee on 18 January 2018.

Consultation

The report will be discussed at the meeting of CYPE Cabinet Committee in January 2018.

A consultation will take place with schools and other relevant parties on the proposed scheme through November and December 2017.

Schools not controlled by the LA consult on their own admission arrangements and Kent County Council hosts these arrangements which can be viewed via the following link: <http://www.kent.gov.uk/education-and-children/schools/school-places/admissions-criteria/admissions-criteria-201516/admissions-criteria-consultation-201516>

Exemptions / Urgency

Open

No

Supporting Documents

For further information or to make representations	
<p><i>Lead officer:</i> Scott Bagshaw, Head of Fair Access scott.bagshaw@kent.gov.uk Tel: 01622 694185</p>	<p><i>Lead Director:</i> Keith Abbott, Director of Education Planning and Access keith.abbott@kent.gov.uk Tel: 01622 696588</p>

17/00114 - Sandwich Open Golf: Capital Infrastructure Works - Sandwich Railway Station

The Open is a prestigious sporting event that independent research demonstrates brings significant economic benefits to the area in which the event is held, due to the global profile it provides for the area and the resulting interest from international business and spectators.

The last time Kent hosted The Open in 2011, it generated a £77m benefit to the Kent economy, of which £24.14m was direct additional spend. The event is forecast to grow from 180,000 spectators in 2011 to at least 200,000 spectators in 2020, and will be able to accommodate an even higher number of visitors in future years beyond 2020 owing to the layout of the course. That economic impact is therefore forecast to grow. In 2020, the economic impact is forecast to be in excess of £85m, of which at least £26.8m is forecast to be direct additional spend.

The Open primarily meets two of the strategic outcomes described in Increasing Opportunities, Improving Outcomes; ‘All Kent’s communities benefit from economic growth and lower levels of deprivation’; and ‘Kent residents enjoy a good quality of life, and more people benefit from greater social, cultural and sporting opportunities’.

Permanent infrastructure at Sandwich Railway Station has been identified as providing best value for money. KCC is contributing £250,000 towards that cost, and underwriting the £1.025m contribution of SELEP between and subject to PAG on 02/11/17 and SE LEP Accountability Board on 17/11/17.

Decision Details

Key: No
Decision Maker: Cabinet Member for Community and Regulatory Services
Expected Date: Not before December 2017

Further Information

Legal Implications: Permanent infrastructure at Sandwich Railway Station has been identified as providing best value for money. KCC is contributing £250,000 towards that cost, and underwriting the £1.025m contribution of SELEP between and subject to PAG on 02/11/17 and SE LEP Accountability Board on 17/11/17.

The £250,000 contribution is subject to approval in the Council’s February

<p>2018 budget.</p> <p><i>Financial Implications:</i> KCC Legal has been consulted, and a Basic Implementation Agreement (BIA) will provide the initial basis for the contract between Kent County Council and Network Rail for the Grip stage 3 enabling works. These works MUST be completed between November 2017 and February 2018 in order to avoid the bird nesting season; the project would otherwise have a year's delay with a high risk of its delivery missing The Open event in July 2020. The cost of these works is estimated at c. £100k (including contingency and fees), so would be entirely funded by Kent County Council's capital contribution towards the project</p> <p><i>Equalities Implications:</i> An Equality Impact Assessment will be carried out on both the Sandwich Railway Station Infrastructure programme and KCC's wider work around The 2020 Open at such time Network Rail is contracted to implement the infrastructure project. Network Rail will not be instructed by KCC to undertake the infrastructure works until such time final costs of the project are known and legally apportioned.</p>	
<p>Consultation</p> <p>The proposal was discussed by Members of the Growth, Economic Development and Communities Cabinet Committee at their meeting on 22 March. Members resolved that:</p> <p>(a) The announcement by the Royal and Ancient Golf Club to host The Open 2020 at Royal St Georges be welcomed; and</p> <p>(b) The work underway to deliver the associated transport improvements at Sandwich Station be noted.</p>	
<p>Exemptions / Urgency</p> <p>Open</p> <p>No</p>	
<p>Supporting Documents</p>	
<p>For further information or to make representations</p>	
<p><i>Lead officer:</i> Stephanie Holt, Head of Culture & Sport Group, Sarah Nurden, Kent and Medway Economic Partnership's Strategic Programme Manager stephanie.holt@kent.gov.uk, sarah.nurden@kent.gov.uk Tel: 03000 416 518</p>	<p><i>Lead Director:</i> Katie Stewart, Director of Environment Planning and Enforcement katie.stewart@kent.gov.uk Tel: +443000418827</p>

--	--

17/00103 - Renewal of contract for the provision of Microsoft Licences for the delivery of IT services and end user licences

The Cabinet Member for Corporate and Democratic Services is proposing to authorise the Director of Infrastructure, in consultation with the Cabinet Member for Corporate and Democratic Services, to award contract/s for the provision of Microsoft licences, including the necessary contractual negotiations, and enter into any subsequent necessary legal agreements.

This proposed decision is aligned to the Council's ICT Strategy. The award of the contract/s for Microsoft licence provision will allow the Council to continue to use appropriate technology so that business units can continue to function efficiently to deliver services to the citizens of Kent.

This matter is referenced in the Infrastructure Business Plan, however, contract renewal will be completed in 2019/2020.

Decision Details

Key: Yes
Decision Maker: Cabinet Member for Corporate and Democratic Services
Expected Date: Not before December 2017

Further Information

Legal Implications: The decision will commit the County Council to spend in excess of £1m over three years.
Financial Implications: There are no legal implications.
Equalities Implications: There are no equalities implications.

Consultation

The proposed decision was discussed at the Policy and Resources Cabinet Committee on 5 December 2017.

Exemptions / Urgency

Open

No

Supporting Documents

For further information or to make representations	
<p><i>Lead officer:</i> Michael Lloyd, Head of Technology Commissioning and Strategy michael.lloyd@kent.gov.uk</p>	<p><i>Lead Director:</i> Rebecca Spore, Director of Infrastructure rebecca.spore@kent.gov.uk Tel: 01622 221151</p>

NOT BEFORE NOVEMBER BY CABINET MEMBER

17/00100 - A permanent 2FE expansion of Ursuline College from September 2019
<p>The proposal to enlarge Ursuline College by two forms of entry will help to secure our ambition “to ensure that Kent’s young people have access to the education, work and skills opportunities necessary to support Kent business to grow and be increasingly competitive in the national and international economy” as set out in ‘Increasing Opportunities, Improving Outcomes: Kent County Council’s Strategic Statement (2015-2020)’.</p> <p>The Commissioning Plan for Education Provision in Kent 2017-2020 sets out how we will carry out our responsibility for ensuring there are sufficient places of high quality, in the right places, for all learners and this proposal supports that aim to provide sufficient places where they are needed.</p>
<i>Decision Details</i>
<p><i>Key:</i> Yes <i>Decision Maker:</i> Cabinet Member for Children, Young People and Education <i>Expected Date:</i> Not before November 2017</p>
<i>Further Information</i>
<p><i>Legal Implications:</i> The costs to this project will be outlined in the report that will be considered by the Children, Young People and Education Cabinet Committee.</p> <p><i>Financial Implications:</i> Any legal implications will be identified in the report to the Cabinet Member for Children, Young People and Education before he takes his decision to agree the capital expenditure required to provide the school with additional accommodation.</p> <p><i>Equalities Implications:</i> An Equality Impact Assessment will be produced before the start of the consultation process and will be accessible on line via the following link: www.kent.gov.uk/schoolconsultations.</p>
<i>Consultation</i>
<ul style="list-style-type: none"> • 23 November 2016 - the Commissioning Plan for Education Provision 2017-21 was endorsed by the Cabinet Committee prior to the final version being considered and approved by Cabinet on 23 January 2017. • 8 July 2015 – A report on the Future Provision of Secondary Education in Kent – Cabinet Committee noted the actions required to increase Secondary school

<p>capacity to meet the demands of a growing Secondary school population.</p> <p>It is planned that the Academy will hold a four week consultation on the proposed enlargement starting in autumn 2017. The Academy will seek approval from the Secretary of State for the proposed enlargement. If agreed, the Academy will consult on permanently increasing their published admission number from 120 to 180.</p>	
<p><i>Exemptions / Urgency</i></p>	
<p>Open</p> <p>No</p>	
<p><i>Supporting Documents</i></p>	
<p>For further information or to make representations</p>	
<p><i>Lead officer:</i> Marisa White, Area Education Officer - East Kent marisa.white@kent.gov.uk Tel: 01227 284407</p>	<p><i>Lead Director:</i> Keith Abbott, Director of Education Planning and Access keith.abbott@kent.gov.uk Tel: 01622 696588</p>

NOT BEFORE OCTOBER BY CABINET MEMBER

<p>17/00078 - Physical Disability Wellbeing Core Offer</p>
<p>To tender for a new contract to deliver an information, advice and peer support service for people with a physical disability.</p>
<p><i>Decision Details</i></p>
<p><i>Key:</i> Yes <i>Decision Maker:</i> Cabinet Member for Adult Social Care <i>Expected Date:</i> Not before October 2017</p>
<p><i>Further Information</i></p>
<p><i>Legal Implications:</i> The current spend on Physical Disability grants is £181,053. The plan is to reinvest this whole amount into the new service. This equates to £905,265 over the life of the contract which will be five years, if the two year extension clause is used. <i>Financial Implications:</i> The new service will be procured through a fully competitive tender process. <i>Equalities Implications:</i> An Equality Impact Assessment has been completed and has been reviewed and updated throughout the consultation and co-</p>

production process. The Equality Impact Assessment has highlighted risks around people with disabilities other than physical and those under the age of 16, who won't be able to access the new service. Respondents to the consultation also raised concerns that this service would not be available to all disabilities. In light of the findings from the Equality Impact Assessment and the consultation we have adapted the scope of the offer and will ensure that the helpline and website is accessible to all. The successful provider will then need to devise a system to identify and signpost to appropriate services.

Consultation

The proposed decision was discussed and endorsed by the Adult Social Care Cabinet Committee on 29 September 2017. The minute of that discussion will be included in the decision paperwork which the Cabinet Member will be asked to sign.

Public Consultation was undertaken between 17 July 2017 and 4 September 2017.

Exemptions / Urgency

Open

No

Supporting Documents

For further information or to make representations

Lead officer:
Sarah Challiss, Commissioning Officer
sarah.challiss@kent.gov.uk

Lead Director:
Anne Tidmarsh, Director, Older People and Physical Disability
anne.tidmarsh@kent.gov.uk
Tel: 01227 598833

17/00094 - Disposal of Land East of Great Chart Primary School, Singleton

Approval to the Director of Infrastructure to progress with and enter into the necessary documentation to complete the disposal of the aforementioned property in consultation with the Cabinet Member for Corporate and Democratic Services. The Decision will seek legal agreements to be actioned to complete the sale of the relevant properties.

Decision Details

Key: Yes

Decision Maker: Cabinet Member for Corporate and Democratic Services
Expected Date: Not before October 2017

Further Information

Legal Implications: Property holding costs will cease upon sale.
Financial Implications: None
Equalities Implications: None

Consultation

Property decisions to be discussed at the Property Sub Committee.

Exemptions / Urgency

Part exempt
3
Information relating to the financial or business affairs of any particular person (including the authority holding that information)

No

Supporting Documents

For further information or to make representations

Lead officer:
Roderick Lemerle, Disposals
Surveyor

Lead Director:
Rebecca Spore, Director of
Infrastructure
rebecca.spore@kent.gov.uk
Tel: 01622 221151

17/00093 - Disposal of Dorothy Lucy Registered Care Centre, Northumberland Road, Shepway, Maidstone, Kent, ME15 7TA

Approval to the Director of Infrastructure to progress with and enter into the necessary documentation to complete the disposal of the aforementioned property in consultation with the Cabinet Member for Corporate and Democratic Services. The Decision will seek legal agreements to be actioned to complete the sale of the relevant properties.

Decision Details

Key: Yes
Decision Maker: Cabinet Member for Corporate and Democratic Services
Expected Date: Not before October 2017

Further Information

Legal Implications: Property holding costs will cease upon sale.
Financial Implications: None.
Equalities Implications: None.

Consultation

Property decisions to be discussed at the Policy and Resources Property Sub Committee following marketing

Exemptions / Urgency

Part exempt
3

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

No

Supporting Documents

For further information or to make representations

Lead officer:

Sandra Ryan, Head of Disposals -
Disposals Team
Sandra.Ryan@gen2.co.uk

Lead Director:

Rebecca Spore, Director of
Infrastructure
rebecca.spore@kent.gov.uk
Tel: 01622 221151

17/00092 Disposal of Land known as Dover Road Community Primary School Playing Field, Dover Road , Northfleet, Gravesend

Approval for the Director Infrastructure to progress with and enter into the necessary documentation to complete the disposal of the property in consultation with the Cabinet Member for Corporate and Democratic Services. The Decision will seek legal agreements to be actioned to complete the sale of the relevant properties.

Decision Details

Key: Yes

Decision Maker: Cabinet Member for Corporate and Democratic Services

Expected Date: Not before October 2017

Further Information

Legal Implications: Property holding costs will cease upon sale.
Financial Implications: none
Equalities Implications: None

<i>Consultation</i>	
Property decisions to be discussed at the Property Sub Committee	
<i>Exemptions / Urgency</i>	
Part exempt	
The sale price, buyer and other financial information of a commercially sensitive nature will be contained in a separate report, exempt from publication under paragraph 3 of Schedule 12a of the Local Government Act 1972	
No	
<i>Supporting Documents</i>	
For further information or to make representations	
<i>Lead officer:</i> Roderick Lemerle, Disposals Surveyor	<i>Lead Director:</i> Rebecca Spore, Director of Infrastructure rebecca.spore@kent.gov.uk Tel: 01622 221151

17/00083 - Paper and Card Recycling from Waste Kent Household Waste Recycling Centres
<p>KCC Waste Management is the statutory waste disposal authority for Kent and has an obligation in law to provide for the disposal of municipal waste. KCC is re-procuring the contract to obtain the best outcome for Kent residents by acquiring the greatest return for processing the paper and card material from six Household Waste Recycling Centres in West Kent.</p> <p>The contract supports KCC's Strategic Statement in the following ways:</p> <ul style="list-style-type: none"> • A whole life cost evaluation approach will ensure that value for money is attained; • Local businesses will have an opportunity to bid for the contract; and • The contract will be environmentally beneficial as the paper and card is 100% recyclable therefore avoiding waste to landfill.
<i>Decision Details</i>
<p><i>Key:</i> Yes <i>Decision Maker:</i> <i>Expected Date:</i></p>

<i>Further Information</i>	
<p><i>Legal Implications:</i> This is an income based contract. As the market value of this material fluctuates, the service will undertake an e-auction, to secure the best tender rates.</p> <p><i>Financial Implications:</i> Provision of such disposal services is a legal obligation under the Environmental Protection Act 1990 and other such legislation.</p> <p><i>Equalities Implications:</i> An EQIA has been carried out and no equalities implications have been identified.</p>	
<i>Consultation</i>	
<p>A Market Engagement exercise will be undertaken as part of the procurement process – no customer engagement is required as this is a non-customer facing service.</p> <p>This has been discussed at the Environment and Transport Cabinet Committee on 21 September 2017.</p>	
<i>Exemptions / Urgency</i>	
<p>Part exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)</p> <p>No</p>	
<i>Supporting Documents</i>	
For further information or to make representations	
<i>Lead officer:</i>	<i>Lead Director:</i>

17/00086 - A20 Harrietsham Traffic Management Scheme
<p>Harrietsham is identified in the emerging Maidstone Borough Local Plan as a rural service centre suitable for new housing development. The majority of the existing settlement is located to the north of the A20 corridor, whereas all 3 of the new housing development sites are to the south of the A20. During 2014/15 JMP Transport Consultants, working under a commission to Maidstone Borough Council, produced an outline design and costing for a scheme to narrow the A20 carriageway, create new footways and pedestrian crossing points and lower the speed limit from 40mph to 30mph with new gateway features at each end of the village. The construction costs were estimated by JMP at £1,105,189. The key aim of the scheme is to reduce the severance</p>

effect of the A20 and improve permeability between the new development sites and the existing housing and village centre. MBC has granted planning permissions to the housing sites on the basis that each makes proportionate S106 contributions to the Council. Payments will then be passed to Kent County Council to implement the scheme. To keep disruption to a minimum, the intention is that the scheme would be implemented in its entirety once all of the contributions have been received, rather than as a phased construction. MBC have now received a payment of £403k from the first site to reach its trigger point and a further payment is now due. Consequently KCC now has the necessary funding in place to begin to progress the scheme through design.

The scheme has been the subject of a resident petition that was submitted at the 12th July 2017 meeting of the Maidstone Joint Transportation Board, which urges the authorities to ensure that elements of the scheme are in place prior to developments being occupied.

This key decision seeks approval to review the outline design, including updated costs, and to commence detailed design work with a view to construction once the final contributions have been received. It is envisaged that public engagement on the scheme layout will be carried out during 2017/18, a report will be presented to Maidstone JTB to advise on feedback and potential amendments including any related mitigation measures.

The scheme meets KCC policy objectives of supporting existing businesses and encouraging economic activity with housing growth and job creation by reducing congestion and improving infrastructure and accessibility.

Decision Details

Key: No

Decision Maker: Cabinet Member for Planning, Highways, Transport and Waste

Expected Date: Not before October 2017

Further Information

Legal Implications: None. The cost of the scheme (design and implementation) will be funded from S106 contributions from housing developments in Harrietsham.

Financial Implications: None.

Equalities Implications: None. Detailed scheme design will consider equalities aspects.

Consultation

Initial consultation was undertaken by MBC/ JMP as part of the outline design. Further liaison and engagement with residents and the business community will be undertaken as required and at appropriate stages of the scheme development.

The decision will be discussed at the Environment and Transport Cabinet Committee on 21 September 2017.

Exemptions / Urgency

Open
No

Supporting Documents

--

For further information or to make representations

<p>Lead officer: David Joyner, Transport & Safety Policy Manager david.joyner@kent.gov.uk Tel: 01622 696852</p>	<p>Lead Director: Roger Wilkin, Director of Highways, Transformation and Waste roger.wilkin@kent.gov.uk Tel: +443000413479</p>
--	---

17/00084 - (Phase 2) A274 Sutton Road, Maidstone at its junction with Willington Street

The Willington Street Junction Improvement Scheme is to help reduce congestion on the Sutton Road corridor on the A274 strategic route. Public engagement on the revised scheme layout will be carried out during August 2017, a report will be presented to advise the feedback and potential amendments including any related mitigation measures.

The scheme supports policy objectives of supporting existing businesses and encouraging economic activity with housing growth and job creation by reducing congestion and improving infrastructure and accessibility.

Decision Details

Key: Yes
Decision Maker: Cabinet Member for Planning, Highways, Transport and Waste
Expected Date: Not before October 2017

Further Information

Legal Implications: The estimate cost is £3m and will covered under existing budget allocations from the Local Growth Fund and Section 106 Developer Contributions.
Financial Implications: None
Equalities Implications: None - detailed scheme design will consider equalities aspects

Consultation

On-going liaison and engagement with residents and business community as

<i>Consultation</i>			
<p>Consultation for the Southborough Hub Development was carried out in 2016 which included an 8 week public consultation period with local exhibitions and this was available on the KCC consultation website.</p> <p>A decision was made at Cabinet in April 2015 to progress with the Southborough Hub, this will be discussed further at the Property sub-committee.</p>			
<i>Exemptions / Urgency</i>			
<p>Part exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)</p> <p>No</p>			
<i>Supporting Documents</i>			
<p>For further information or to make representations</p> <table border="0"> <tr> <td style="vertical-align: top;"> <p><i>Lead officer:</i> Joe Reidy, Estates Surveyor joe.reidy@kent.gov.uk</p> </td> <td style="vertical-align: top;"> <p><i>Lead Director:</i> Rebecca Spore, Director of Infrastructure rebecca.spore@kent.gov.uk Tel: 01622 221151</p> </td> </tr> </table>		<p><i>Lead officer:</i> Joe Reidy, Estates Surveyor joe.reidy@kent.gov.uk</p>	<p><i>Lead Director:</i> Rebecca Spore, Director of Infrastructure rebecca.spore@kent.gov.uk Tel: 01622 221151</p>
<p><i>Lead officer:</i> Joe Reidy, Estates Surveyor joe.reidy@kent.gov.uk</p>	<p><i>Lead Director:</i> Rebecca Spore, Director of Infrastructure rebecca.spore@kent.gov.uk Tel: 01622 221151</p>		

<p>17/00071 - Funding of the new school development, Sale of land for residential development and relocation of children's centre to Stanhope Sports Hall, Ashford, TN23 3HG</p>	
<p>Approval for KCC to entering into a funding agreement for a new primary school on the agreement to surrender its lease. KCC will also enter into a full repairing and insuring lease on part of Stanhope Sports Halls at a peppercorn rent with John Wallis Church of England Academy or an alternative acceptable alternative to enable the re-location of the children's centre at the Ray Allen Centre. Funding has been set aside to provide for the relocation of the children centre. The surplus land will be disposed of to fund this project.</p> <p>This decision is part 2 of 17/00076. Please see this number for details of the decision process and supporting paperwork.</p>	
<i>Decision Details</i>	
<p>Key: Yes Decision Maker: Cabinet Member for Corporate and Democratic Services</p>	

<i>Expected Date:</i> Not before September 2017	
<i>Further Information</i>	
<p><i>Legal Implications:</i> The rent proposed is a peppercorn. The Sports Hall will need to be refurbished by KCC to provide the accommodation for the children's centre. A funding agreement will be entered into by the Academy and KCC to enable the construction of the school and the release of surplus land.</p> <p><i>Financial Implications:</i> KCC will be a tenant of the property and will be responsible for the internal repairs of the building under the lease. KCC will have an option to break the lease if this service is no longer required at 10th, 15th and 20th year of the lease. A funding agreement and associated legal documentation will be put in place to facilitate this.</p> <p><i>Equalities Implications:</i> None.</p>	
<i>Consultation</i>	
Views will be sought from the property sub-committee and considered when the decision is taken.	
<i>Exemptions / Urgency</i>	
Open	
No	
<i>Supporting Documents</i>	
For further information or to make representations	
<p><i>Lead officer:</i> Joe Reidy, Estates Surveyor joe.reidy@kent.gov.uk</p>	<p><i>Lead Director:</i> Rebecca Spore, Director of Infrastructure rebecca.spore@kent.gov.uk Tel: 01622 221151</p>

NOT BEFORE JULY BY CABINET MEMBER

17/00062 - Older People and People Living with Dementia Wellbeing Core Offer
Proposed decision: To tender for a new contract to deliver community based services for Older People and People Living with Dementia.

How the decision relates to Corporate Objectives:
This proposed new contract directly relates to the Council's Strategic Outcome regarding older people and vulnerable residents are safe and supported with choices to live independently and underpins the Promoting Wellbeing element of the Council's Your Life Your Wellbeing strategy. The new contract will deliver a range of services and support that are asset based, promote wellbeing, increase resilience and prevent or delay people entering into formal health and social care systems. It will provide information and advice, help people find the support they require and connect people to their communities.

Decision Details

Key: Yes
Decision Maker: Cabinet Member for Adult Social Care
Expected Date: Not before July 2017

Further Information

Legal Implications: The contract is expected to have an annual value of £4,998,688. This funding is currently invested in annual grants to voluntary sector providers. These will be ended in order for the contract to be put in place. However, it is possible that investment from public health and Clinical Commissioning Groups may increase its value. We may also seek to increase the value of the contract over its lifetime, by adding additional related services to the contract specification.

Financial Implications: TUPE may apply and legal advice will be sought as appropriate.

Equalities Implications: An Equality Impact Assessment has identified a high impact on older people. Adverse impacts which include the ending of current funded services will be balanced by a positive impact of re-investing in universal services through a contract that will have a single point of contact and delivery network.

Consultation

Exemptions / Urgency

Open

No

Supporting Documents

For further information or to make representations	
<i>Lead officer:</i> Samantha Sheppard, Commissioning Manager, Community Support samantha.sheppard@kent.gov.uk	<i>Lead Director:</i> Mark Lobban, Director of Commissioning mark.lobban@kent.gov.uk

17/00048 - Technical & Environmental Services Contract
<p>The Technical & Environment Services Contract will provide the Director of Highways Transportation & Waste delegated authority to enter into appropriate contractual arrangements for the provision of professional, technical and environmental services.</p> <p>Kent County Council holds a contract with Amey for the provision of professional, technical and environmental services (TESC) which is due to expire on the 31st March 2018. A report will be presented to the Environment and Transport Cabinet Committee to present the options available for the provision of these services beyond that date.</p>
<i>Decision Details</i>
<p><i>Key:</i> Yes <i>Decision Maker:</i> Cabinet Member for Planning, Highways, Transport and Waste <i>Expected Date:</i> Not before July 2017</p>
<i>Further Information</i>
<p><i>Legal Implications:</i> These implications will be described in the report to the Cabinet Committee. The budgets affected are within revenue allocations for transportation studies and capital allocations for major and minor schemes. <i>Financial Implications:</i> These implications will be described in the report to the Cabinet Committee. The award of any contracts will be in full compliance with all relevant procurement regulations. <i>Equalities Implications:</i> A draft EqIA for has been completed and will be summarised in the report to the Cabinet Committee.</p>
<i>Consultation</i>
<p>The proposed decision was considered by the Environment and Transport Cabinet Committee on 15 June 2017 and was endorsed.</p>
<i>Exemptions / Urgency</i>
<p>Part exempt 3</p>

<p>Information relating to the financial or business affairs of any particular person (including the authority holding that information) The report will contain a significant amount of commercially confidential information and as such should be treated as exempt from publication under schedule 12A of the Local Government Act 1972. No</p>	
<p><i>Supporting Documents</i></p>	
<p>For further information or to make representations</p>	
<p><i>Lead officer:</i> Tim Read, Head of Highway Transport tim.read@kent.gov.uk</p>	<p><i>Lead Director:</i> Roger Wilkin, Director of Highways, Transformation and Waste roger.wilkin@kent.gov.uk Tel: +443000413479</p>

<p>17/00050 - Westwood Relief Strategy - Tesco Link Road, Thanet</p>	
<p>A proposal to approve the scheme plan and to take the highway improvement through the next stages of development and delivery including authority to progress statutory orders, enter into legal and funding agreements, acquire land and award a construction contract.</p>	
<p><i>Decision Details</i></p>	
<p><i>Key:</i> Yes <i>Decision Maker:</i> Cabinet Member for Planning, Highways, Transport and Waste <i>Expected Date:</i> Not before July 2017</p>	
<p><i>Further Information</i></p>	
<p><i>Legal Implications:</i> The Financial implications are covered under existing budget allocations from the National Productivity Investment Fund. <i>Financial Implications:</i> None <i>Equalities Implications:</i> The Detailed Scheme Design will consider equality aspects.</p>	
<p><i>Consultation</i></p>	
<p>The Tesco Extra store has been consulted throughout the outline design process. There is on-going liaison with residents and business community as required and at appropriate stages of the scheme development.</p>	
<p><i>Exemptions / Urgency</i></p>	
<p>Open</p>	

No

Supporting Documents

For further information or to make representations

Lead officer:

Russell Boorman, Project Manager
russell.boorman@kent.gov.uk

Lead Director:

Roger Wilkin, Director of Highways,
Transformation and Waste
roger.wilkin@kent.gov.uk
Tel: +443000413479

17/00060 - Dunbrik Lease Extension

Proposed decision is to replace an existing lease agreement to allow Waste Management extended occupation by continuing to operate a Waste Transfer Station and Household Waste Recycling Centre in Sevenoaks. This new arrangement will remove existing lease break clauses and extend the current term from 2026 to 2030. Further negotiated terms have concluded whereby existing lease charges over the initial term will be reduced by £1.6m, these will continue for the duration of the lease creating further value of £800k. Additional operational space has also been secured.

This proposed decision enables the retention of existing essential environmental services which are for the wellbeing and benefit to the residents of Sevenoaks District.

Decision Details

Key: Yes

Decision Maker: Cabinet Member for Planning, Highways, Transport and Waste

Expected Date: Not before July 2017

Further Information

Legal Implications: Savings against the current leasing arrangements of £1.6m over the existing term and extend to £2.4m when considering the extended period.

Financial Implications: Legal agreements will be drafted by Invicta Law.

Equalities Implications: There are no equalities implications as this is a business to business arrangement.

Consultation

No public consultation was needed as this is an extension to an existing contract to KCC's benefit.

The proposed decision was considered and endorsed by the Environment and Transport Cabinet Committee on 15 June 2017.

Exemptions / Urgency

Open

No

Supporting Documents

For further information or to make representations

Lead officer:
David Beaver, Head of Network Management and Performance
david.beaver@kent.gov.uk

Lead Director:
Roger Wilkin, Director of Highways, Transformation and Waste
roger.wilkin@kent.gov.uk
Tel: +443000413479

17/00063 - Ashford District Deal Refresh

The Borough Council and the County Council enjoy good relations at a political and operational level and have achieved much working together on a wide variety of projects in recent years. However, both are complex organisations, each with its own procedures and priorities and inevitably operational issues crop up which could be tackled better and faster.

The District Deal signed in 2015 is not a legally binding agreement but a short, clear statement of the Councils' shared commitment to work together in key areas.

The Deal has two main parts:

- A commitment to focus the combined efforts of both councils on delivering key strategic projects;
- An agreement to improve the way the Council's work together to make sure that we deliver the best quality outcomes possible for residents and businesses

The original Deal focused on the "Big 8" projects in Ashford, a series of regeneration projects across the district in which the two Councils are working

together to deliver more effectively, as well as new ways of working across a range of agendas.

This focus has helped to deliver several projects where both Councils share an interest – achieving the funding needed for both the Ashford station signalling and for M20 junction 10a; and signing the legal agreements to bring forward development at Chilmington Green are all prime examples.

In addition to these projects, there were several examples of improved operational working. There are other areas where lessons have been learned and are being applied to improve working. In some areas of both Councils the District Deal is not fully understood and hence does not always attract the priority it deserves.

Decision Details

Key: Yes

Decision Maker: Leader and Cabinet Member for Traded Services and Health Reform

Expected Date: Not before July 2017

Further Information

Legal Implications: The 'District Deal' in itself does not require additional financial resource; for the most part it is about changing how both authorities deploy existing resource. There are no financial implications beyond each authorities' existing budgets.

Financial Implications: The 'District Deal' is not a legally binding document – it is a statement of political intent to tackle a range of project delivery challenges and to improve the ways the two Councils operate together.

Equalities Implications: There are no equalities impacts arising from the proposed decision.

Consultation

KCC's Corporate Management Team and Ashford Borough Council have been consulted in the development of the proposed Deal. The Environment and Transport Cabinet Committee and Growth Economic Development and Communities Cabinet Committee will be asked to endorse or make recommendations to the Leader in making the decision. The local KCC members will also be consulted.

Exemptions / Urgency

Open

No

Supporting Documents

For further information or to make representations	
<i>Lead officer:</i> Katie Chantler, Project Manager katie.chantler@kent.gov.uk	<i>Lead Director:</i> Katie Stewart, Director of Environment Planning and Enforcement katie.stewart@kent.gov.uk Tel: +443000418827

NOT BEFORE JULY 2017 BY COUNTY COUNCIL

Local Transport Plan 4 (now incorporating Growth Without Gridlock refresh)
<p>PROPOSED DECISION: To approve the LTP4 including Growth without Gridlock.</p> <p>-----</p> <p>Latest Update: The LTP4 (inc. Growth Without Gridlock) consultation has received a high number of responses. In order to properly analyse and report on findings the due date for decision has been moved to 13 July 2017.</p> <p>-----</p> <p>19/05/2014 - Decision due date changed from 10/02/2014 to 17/09/2014.</p> <p>REASON: The strategic position relating to Highways and Transportation projects was set out as part of the LEP Strategic Economic Plan submitted via KMEP and the LEP to the Secretary of State at the end of March 2014, you can view the decision to submit and the document submitted here, https://democracy.kent.gov.uk/ieDecisionDetails.aspx?ID=577</p> <p>Central Government is expected to announce a funding allocation in July 2014. Based on these allocations the final selection and prioritisation of projects for inclusion in Growth without Gridlock will take place and the strategy as completed can be adopted by decision of the Cabinet Member.</p> <p>The decision date has been updated to 'not before' 17 September 2014 in order that the draft strategy can be considered by the relevant Cabinet Committee before any decision is taken.</p> <p>-----</p>
<i>Decision Details</i>
<p><i>Key:</i> Yes <i>Decision Maker:</i> County Council <i>Expected Date:</i> July 2017</p>
<i>Further Information</i>

Legal Implications: Katie Pettitt,
03000 413759
katie.pettitt@kent.gov.uk
Roger Wilkin
Director of Highways Transportation and Waste
03000413479
roger@kent.gov.uk

Financial Implications: 14/00020
Equalities Implications:

Consultation

An earlier version was discussed at January 2013 Cabinet Committee with only minor comments received.
The final draft was considered by the Cabinet Committee on 21 January 2014.
All Members and Electoral Divisions are affected by this proposed decision.

Exemptions / Urgency

Open

No

Supporting Documents

For further information or to make representations

Lead officer:
Katie Pettitt, Principal Transport
Planner - Strategy
Katie.Pettitt@kent.gov.uk
Tel: 03000 413759

Lead Director:
Roger Wilkin, Director of Highways,
Transformation and Waste
roger.wilkin@kent.gov.uk
Tel: +443000413479

NOT BEFORE JUNE BY CABINET MEMBER

16/00120 Sub National Transport Board for the South-East

KCC Membership of a shadow Sub- National Transport Body for the South East known as Transport for the South East (TfSE)

The Cities and Local Government Devolution Act makes provision for the establishment and constitution of Sub-National Transport Bodies (SNTBs) for any area in England (outside of Greater London. An SNTB can prepare a

Transport Strategy for an area which would set out proposals for the promotion and encouragement of safe, sustainable, integrated, efficient and economic strategic transport facilities and services to and from the area of the SNTB.

The South East Seven (SE7) Councils (Kent, East Sussex, West Sussex, Hampshire and Surrey County Councils, and Brighton & Hove City Council and Medway Council) and the Local Enterprise Partnerships (LEPs) that represent the area have discussed the establishment of an SNTB for the South East, to be called Transport for the South East (TfSE). A TfSE on this geographic scale would fulfil the DfT's minimum geographic size requirements. Discussions will shortly commence with Portsmouth, Southampton and the Isle of Wight and the Solent LEP about joining TfSE.

The proposed TfSE would enable authorities to influence national and regional infrastructure providers, helping to secure the infrastructure required to support continuing economic growth. A TfSE would see Government, South East Transport Authorities and/or Combined Authorities and LEPs working together with Highways England, Network Rail and port, airport and bus operators. TfSE would require strategic transport providers to take account of its priorities.

TfSE would provide a mechanism for the area to speak with a strong, common voice on transport infrastructure and provide a single platform for strategic transport and infrastructure issues, giving partners greater, and potentially direct, influence over decisions that are currently made elsewhere. Its key outcome will be the development of a single, strategic transport infrastructure framework which would align the investment programmes from key agencies, such as Highways England, Network Rail and the LEPs.

Options

- Do nothing and not engage in the development of the SNTB for the Southeast.
- Set up the SNTB for Kent and Medway, but this would not be supported by DfT
- Engage in the development of the Shadow SNTB Board and Transport Strategy for the Southeast

How the proposed decision meets the objectives of 'Increasing Opportunities, Improving Outcomes: Kent County Council's Strategic Statement (2015-2020)'

The cornerstone of TfSE is the Transport Strategy. It will build upon existing Local Transport Plans, including Kent's *Local Transport Plan 4: Delivering Growth without Gridlock*, currently out to consultation, and evidence already in place amongst the constituent Authorities, including the LEP's Strategic Economic Plans and growth and infrastructure frameworks/studies being undertaken by a number of upper-tier Authorities, including the *Kent and Medway Growth and Infrastructure Framework*. In this way, the decision would support the Council's second strategic outcome, "Communities benefit from economic growth by being in work, healthy and enjoying a good quality of life."

Financial Implications

It is estimated that appropriate support for developing the shadow SNTB and the overarching Transport Strategy would total £200,000 of which KCC's contribution is £20,000.

Legal Implications

There are no direct legal implications of the recommendations in this report, although should an TfSE SNTB be established by the Secretary of the State following the work set out in this report, then there would be legal implications arising from the establishment of the SNTB which itself would be a body corporate.

Equalities implications

There are no equality implications to establish the Shadow TfSE

Decision Details

Key: Yes

Decision Maker: Leader and Cabinet Member for Traded Services and Health Reform

Expected Date: Not before June 2017

Further Information

Legal Implications: Lead officer: Katie Stewart
Job title: Director of Environment, Planning and Enforcement
Phone number: 03000 418827
E-mail Katie.stewart@kent.gov.uk

Financial Implications: 16/00120

Equalities Implications:

Consultation

Before progressing a proposal for an SNTB, the constituent authorities must consult on the boundary proposals and it is proposed that the shadow SNTB undertakes this consultation.

The proposal is being discussed at the meeting of the Environment and Transport Cabinet Committee on 17 November 2016

Exemptions / Urgency

Open

No

Supporting Documents

For further information or to make representations	
<p><i>Lead officer:</i> Katie Stewart, Director of Environment Planning and Enforcement katie.stewart@kent.gov.uk Tel: +443000418827</p>	<p><i>Lead Director:</i> Barbara Cooper, Corporate Director of Growth, Environment and Transport barbara.cooper@kent.gov.uk Tel: 03000 415981</p>

17/00044 Step Ahead of the Rest (StAR) Sustainable Travel Revenue Programme

To accept the DFT funding to enable the StAR programme to be delivered. Specifically approval is sought to spend the grant in order to:

- Pay staffing costs associated with delivering the programme
- To delegate authority to the Director of Highways Transportation and Waste to procure, award and amend contracts as necessary
- Make grants to transport operators, community interest companies and businesses in accordance with agreement procedures.

KCC submitted a successful bid to the Department for Transport's Access Fund (Sustainable Travel Revenue competition) and was awarded £1,451,657.20 for the period March 2017- March 2020.

Star is an integrated package of measures to meet KCC's strategic aim that "Kent Communities feel the benefits of economic growth by being in work, healthy and enjoying a good quality of life" The measures proposed support economic development and healthy lifestyles by encouraging use of active and sustainable modes of travel to access employment, education and training. They are targeted at locations that have received local Growth Fund Investment, as well as significant economic development sites across Kent due to be completed before 2020, and will build on previous Local Sustainable Transport Fund Schemes eg the Kent Connected website

Improving transport is identified in the KCC Strategic Statement 2015-2020 under Outcome 2: Kent Communities feel the benefits of economic growth by being in work, healthy and enjoying a good quality of life.

Decision Details

Key: Yes
Decision Maker: Cabinet Member for Planning, Highways, Transport and Waste
Expected Date: Not before June 2017

Further Information

Legal Implications: The programme is externally funded , made up of DfT

grant and external partner match funding. A small amount of match funding has been provided by KCC in the form of staff time to deliver some of the project. The payment to the County Council will be released in two segments each year - 75% in July and 25% in May
Financial Implications: KCC will enter into legal agreements with partner organisations who are delivering individual projects. This will secure agreement for the delivery as outlined in the bid
Equalities Implications: An EQIA will be carried out

Consultation

Exemptions / Urgency

Open
 3
 Information relating to the financial or business affairs of any particular person (including the authority holding that information)

 No

Supporting Documents

For further information or to make representations

<p><i>Lead officer:</i> Charlotte Owen, Safer Mobility Team Leader charlotte.owen@kent.gov.uk</p>	<p><i>Lead Director:</i> Roger Wilkin, Director of Highways, Transformation and Waste roger.wilkin@kent.gov.uk Tel: +443000413479</p>
---	--

16/00145 - Freight Action Plan for Kent

The Cabinet Member will agree a Freight Action Plan for Kent.

The Freight Action Plan for Kent is a non-statutory document that highlights what KCC has already delivered and what is further planned to reduce the negative impacts of road freight on local communities. The plan includes both nationally and locally important priorities such as Operation Stack and the provision of overnight lorry parking as well as looking into HGV routing and the powers that KCC can use to reduce the negative impacts of road freight.

Decision Details

Key: Yes
Decision Maker: Cabinet Member for Planning, Highways, Transport and Waste

<i>Expected Date:</i> Not before June 2017	
<i>Further Information</i>	
<p><i>Legal Implications:</i> Some of the actions in the plan have implications for officer time. There are no further financial implications in developing the plan but there will be costs involved for the delivery of specific actions and these will be costed separately.</p> <p><i>Financial Implications:</i> There are no legal implications.</p> <p><i>Equalities Implications:</i> The Freight Action Plan for Kent has been subject to an Equalities Impact Assessment (EqIA) demonstrating that it will not have an adverse impact on any group with protected characteristics.</p>	
<i>Consultation</i>	
<p>The Environment and Transport Cabinet Committee considered and endorsed the proposed decision at its meeting of 15 June 2017.</p> <p>In addition a public consultation was held in January 2017.</p>	
<i>Exemptions / Urgency</i>	
<p>Open</p> <p>No</p>	
<i>Supporting Documents</i>	
For further information or to make representations	
<i>Lead officer:</i>	<i>Lead Director:</i> Barbara Cooper, Corporate Director of Growth, Environment and Transport barbara.cooper@kent.gov.uk Tel: 03000 415981

17/00030 (a) (b) & (c) - Community Support Services - contract continuations
<p>To continue service provision under existing contracts for the following community support services:</p> <p>a) Housing Related Support (HRS), including services for:</p> <ul style="list-style-type: none"> ○ Older Persons Housing Related Support and Community Alarms ○ People with Learning and/or Physical Disabilities ○ Home Improvement Agencies

People with Mental Health Needs; (Homelessness and Offenders)

- b) Homecare
- c) Supporting Independence Service (SIS)

It was originally envisaged that all three services would be included in one decision but, owing to timing issues, the Housing Related Support element (Part (a)) was taken 22/03/2017 with parts (b) and (c) to follow before June 2017.

Given the freedoms set out in the Care Act 2014, since these contracts started, and the Council's strategy for adult social care, 'Your Life Your Wellbeing', there is now an opportunity to move to greater integration with health services. To achieve this, it is desirable to extend these services' contracts to a single end date.

This will help achieve the corporate objectives of:

- Strategic Outcome
- Older and vulnerable residents are safe and supported with choices to live independently

Supporting Outcomes

- Those with long term conditions are supported to manage their conditions through access to good quality care and support
- People with mental health issues and dementia are assessed and treated earlier and are supported to live well
- Families and carers of vulnerable and older people have access to the advice, information and support they need
- Older and vulnerable residents feel socially included
- More people receive quality care at home avoiding unnecessary admissions to hospital and care homes
- The health and social care system works together to deliver high quality community services
- Residents have greater choice and control over the health and social care services they receive

Your Life Your Wellbeing - providing the strategic direction to move towards full integration with the NHS by 2020.

Decision Details

Key: Yes

Decision Maker: Cabinet Member for Adult Social Care

Expected Date: Not before April 2017

Further Information

Legal Implications: The total annual value of the proposed contract extensions is £100m. Detailed breakdown of the duration of extensions and amounts per service area contract will be included in the report which accompanies the proposed decision. The matter is referred to in the 2017/18 Business Plan

Financial Implications: Continuing these services through their existing contracts to a common end date will require going beyond the current contracts' end dates for varying durations. Work is being done with Legal Services to understand and mitigate relevant risks and to ensure that the continuation of service provision takes place with the least disruption to those receiving the services. Further information will be included in the report.

Equalities Implications: This decision will maintain continuity of service to people with protected characteristics. No adverse implications are expected and an Equality Impact assessment will be undertaken as part of the recommendation report.

Consultation

It was originally envisaged that all three services would be included in one decision but, owing to timing issues, part (a) was taken 22/03/2017 with parts (b) and (c) to follow before June 2017.

The Housing Related Support element (Part (a)) was discussed by the Adult Social Care and Health Cabinet Committee on 14 March 2017 and the outcome of that meeting included in the Record of Decision which the Cabinet Member signed when the decision was taken on 22 March 2017.

Parts (b) and (c) were discussed by the Adult Social Care Cabinet Committee on 9 June 2017, and the outcome of that meeting included in the paperwork which the Cabinet Member has now signed.

Other consultation planned or undertaken:

- Full consultation and engagement for Your Life Your Wellbeing
- Provider engagement on Transformation of Adult Social Care
- Future engagement with the market and service users will be undertaken regarding the new services as this will be crucial to the success of transformation and integration.

Exemptions / Urgency

Part exempt

3

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

supporting material will include commercially-sensitive information

No

Supporting Documents

For further information or to make representations

Lead officer:

Christy Holden, Head of Strategic Commissioning - Accommodation Solutions, Emma Hanson, Policy Manager
emma.hanson@kent.gov.uk
Tel: 01622 696611

Lead Director:

Mark Lobban, Director of Commissioning
mark.lobban@kent.gov.uk

LONG TERM

14/00068 (c) Property Disposal at Freeman's Way, Deal

Update 13/06/2017 – disposals previously advertised as part of this issue 'package' have been undertaken under separate decision numbers (see below) and only Freeman's Way, Deal remains – an update on progress has been requested.

Update 25/01/2016 – The decision to dispose of land at Dumpton Park Drive is ready to be taken separately from the others advertised in this package. It has been published separately at 14/00068(b) and can be viewed by clicking on the link below.

<https://democracy.kent.gov.uk/mglIssueHistoryHome.aspx?Ild=36174&Opt=0>

Update – October 2015

Negotiations continue regarding both disposals.

It is not expected that decisions will be taken before December 2015

Update – 09/03/2015 - Date changed to 'not before' June 2015.

Dumpton Drive: Extensive consultation has been carried out with the School and Education Department regarding the Dumpton Park Drive and a planning pre application has been successfully submitted. Outline Planning will be submitted within next 3 months with a view to marketing site 'subject to planning' once the application has been submitted.

Freeman's Way: Extensive consultation has taken place between KCC and Dover District Council's Estates team and a planning pre application will be submitted in March 2015, if successful, KCC will submit outline planning application prior to marketing the site 'subject to planning'.

Update - 01/12/2014 – The decision to dispose of land at London Road,

Westerham is ready to be taken separately from the others advertised in this package. It has been published separately at 14/00068(a) and can be viewed by clicking on this link.

<https://democracy.kent.gov.uk/mglIssueHistoryHome.aspx?IId=32262&Opt=0>

Reference to the land has been removed from this issue but the 28 day statutory publication for the intention is deemed to have been fulfilled as part of this original entry.

Approval is sought for the Director of Property and Infrastructure Support to progress with and enter into the necessary documentation to complete the disposal of Dumpton Park Drive, Broadstairs and Freeman's Way, Deal in consultation with the Cabinet Member for Corporate and Democratic Services.

Stock Lane, Wilmington, previously listed as part of this decision has been withdrawn.

London Road, Westerham, previously listed as part of this decision has been deleted and is now at 14/00068(a)

This decision will secure a capital receipt to fund the capital programme and to streamline the Council's property portfolio in order to achieve financial and efficiency benefits in line with the Property Policy.

The impact of the decision will be that the receipt will be achieved as quickly as possible should planning permission be granted, to ensure that the capital programme is delivered and to minimise holding costs. Without the decision, KCC will be unable to respond to offers in a timely fashion without losing the prospective purchaser. This would affect the delivery of the capital programme and increase holding costs.

Decision Details

Key: Yes

Decision Maker:

Expected Date:

Further Information

Legal Implications:

Financial Implications:

Equalities Implications:

Consultation

The proposed decision will be published to all members and comments sought prior to the Cabinet Member for Corporate and Democratic Services taking the decision. The Policy and Resources Cabinet Committee will receive a report setting out the details.

<i>Exemptions / Urgency</i>	
Part exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information) It is likely that the financial information relating to the procurement will be exempt from publication because of the commercially sensitive nature of the information. No	
<i>Supporting Documents</i>	
For further information or to make representations	
<i>Lead officer:</i>	<i>Lead Director:</i>

Lawn Primary School, Gravesend - New Playing Field
<p>Update 01 February 2017: Officers have confirmed that the decision is still 'live' and that KCC continue to work with the landowner regarding use of the land and any consequential s106 arrangements. The process is expected to be lengthy and is likely to be ongoing for the duration of 2017.</p> <p>-----</p> <p>The Cabinet Member will be asked to agree that KCC take a long lease of 99 years at a nominal rent from Lafarge to facilitate expansion of school roll. Lafarge to create new playing field and to maintain subsoil thereafter. The Playing Field is being delivered as part of a s106 Agreement being a contribution to mitigate the impact of adjacent development of 510 homes upon Lawn Primary School and free up space on the existing Lawn PS site to enable expansion of the existing school buildings from 1FE to 2FE.</p>
<i>Decision Details</i>
<p><i>Key:</i> Yes <i>Decision Maker:</i> Cabinet Member for Corporate and Democratic Services <i>Expected Date:</i> Before January 2018</p>
<i>Further Information</i>
<p><i>Legal Implications:</i> Lead officer: Kahren Knott – Estates Surveyor, Property & Infrastructure Support 03000 416356 kahren.knott@kent.gov.uk</p>

Lead Director: Rebecca Spore – Director of Property & Infrastructure Support
03000 416716
Rebecca.spore@kent.gov.uk

Financial Implications:

Equalities Implications: This decision is considered as a key decision owing to the length of the lease, in accordance with the Council's Property Management Protocol

Consultation

The proposed Cabinet Member decision will be considered by the Property Sub-Committee at its meeting scheduled 27 March 2015

Exemptions / Urgency

Open

No

Supporting Documents

For further information or to make representations

Lead officer:

Lead Director:

David Cockburn, Corporate Director
Strategic & Corporate Services
david.cockburn@kent.gov.uk
Tel: 01622 221992

16/00101 - Proposal to expand Marden Primary School

The Cabinet Member for Children, Young People and Education will be asked to agree to:

- i. Expand Marden Primary School, Goudhurst Road, Marden, Tonbridge, Kent, TN12 9JX, from 280 places to 420 places, increasing the published admission number (PAN) from 40 to 60 for Year R entry in September 2018
- ii. Allocate the budget from the Basic Needs budget (full details to be provided within the Education and Young People's Services Cabinet Committee Report)

In accordance with Appendix 4 Part 2 16 (a) of the Council's constitution, the Council's Executive Scheme of Officer Delegation provides that "Once a Member-level decision has been taken.....the implementation of that decision should be delegated to officers..." In this instance it is envisaged that the Director of Infrastructure will inherit the authority to act and will enter into any necessary

contracts/ agreements on behalf of the County Council or further delegate responsibilities in accordance with 16 (c) of the same scheme “Senior Managers exercising delegated powers will...be able to sub-delegate...functions to more junior officers”

Decision Details

Key: Yes

Decision Maker: Cabinet Member for Children, Young People and Education

Expected Date: Not before January 2018

Further Information

Legal Implications: Jared Nehra, Area Education Officer for West Kent
03000 412209
Jared.nehra@kent.gov.uk

Financial Implications: 16/00101

Equalities Implications: This proposal will help “to ensure that Kent’s young people have access to the education....necessary to support Kent business to grow ...” as set out in ‘Increasing Opportunities, Improving Outcomes: Kent County Council’s Strategic Statement (2015 - 2020)’ and supports delivery of KCC’s responsibility to provide sufficient, high quality places where they are needed as set out in the ‘Commissioning Plan for Education Provision in Kent 2016-2020’

Financial Implications: Will be set out in the report that will be considered by the Children's, Young People and Education Cabinet Committee.

Legal Implications: Any legal implications will be identified in the report that will be considered by the Children's, Young People and Education Cabinet Committee

Equality Implications: An Equality Impact Assessment has been produced and can be viewed here: www.kent.gov.uk/schoolconsultations .

Consultation

The Commissioning Plan for Education Provision 2016-20 identified Marden as an area of future need and Marden Primary School was therefore proposed for expansion to meet that predicted demand. The Plan was considered and endorsed by the Education and Young People’s Services Cabinet Committee on 15 December 2015 prior to the final version being considered and approved by Cabinet on 21 March 2016.

A public consultation commenced on 23 September 2016 and closed on 21 October 2016. Further information is available on the School Consultation webpage:

www.kent.gov.uk/schoolconsultations

The outcome of the consultation was due to be reported to Education and Young People’s Services Cabinet Committee on 23 November. The report was deferred, pending further discussions on the design and planning process and will be considered by the Cabinet Committee at its meeting scheduled for 22 June 2017

Exemptions / Urgency

Open

No

Supporting Documents

For further information or to make representations

Lead officer:

Jared Nehra, Area Education Officer -
West Kent
jared.nehra@kent.gov.uk

Lead Director:

Keith Abbott, Director of Education
Planning and Access
keith.abbott@kent.gov.uk
Tel: 01622 696588

17/00045 Tonbridge and Malling Transport Strategy

Tonbridge & Malling Borough Council are developing a new Local Plan to shape the future development of the borough. The County Council is assisting with this process and developing a new Transport Strategy to help deliver the objectives and outcomes of the Local Plan.

Improving Transport is identified in the KCC Strategic Statement of 2015-2020 under outcome 2: Kent Communities feel the benefits of economic growth by being in-work, healthy and enjoying a good quality of life. The potential delivered through the implementation of the transportation schemes set out in the Transport Strategy will help to meet this objective.

Decision Details

Key: Yes

Decision Maker: Cabinet Member for Environment & Transport

Expected Date: Not before February 2018

Further Information

Legal Implications: The Infrastructure Delivery Plan within the Transport Strategy will set out how the required transport improvements may be funded including through development and other external funding bids.

Financial Implications: none

Equalities Implications: none

Consultation

<i>Exemptions / Urgency</i>	
Open	
No	
<i>Supporting Documents</i>	
For further information or to make representations	
<i>Lead officer:</i> David Joyner, Transport & Safety Policy Manager david.joyner@kent.gov.uk Tel: 01622 696852	<i>Lead Director:</i> Roger Wilkin, Director of Highways, Transformation and Waste roger.wilkin@kent.gov.uk Tel: +443000413479

UPDATE AWAITED

Disposal - Residential Land adjoining Great Clayne Lane Farm, Gravesend.
<p>To seek approval for the Director of Property and Infrastructure Support in consultation with the Cabinet Member for Corporate and Democratic Services to progress with and enter into the necessary legal documentation to complete the disposal of residential land adjoining Great Clayne Lane Farm, Gravesend following the marketing of the site. The site has been marketed and offers received, shortlisted and a preferred purchaser has been identified. The Decision will seek for legal agreements to be actioned to complete the sale of the property.</p>
<i>Decision Details</i>
<p><i>Key:</i> Yes <i>Decision Maker:</i> Cabinet Member for Corporate & Democratic Services <i>Expected Date:</i> Not before October 2015</p>
<i>Further Information</i>
<p><i>Legal Implications:</i> Lead officer: Rebecca Spore Director of Property & Infrastructure Support Tel: 01622 - 221151 E-Mail: rebecca.spore@kent.gov.uk</p> <p><i>Financial Implications:</i> 13/00095</p>

<i>Equalities Implications:</i> Financial criteria is likely to be exceeded	
<i>Consultation</i>	
Local Members Colin Caller and Jane Cribbon will be consulted before the decision is taken and all members of the council notified.	
<i>Exemptions / Urgency</i>	
Part exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information) It is likely that some elements of the decision documentation will be exempt from publication as they will divulge financial information (of the Council or another party). The Public Interest in seeing the information is outweighed by the risk to the council of a negative impact on any negotiations. Following any disposal the information will normally become available. No	
<i>Supporting Documents</i>	
For further information or to make representations	
<i>Lead officer:</i>	<i>Lead Director:</i> Rebecca Spore, Director of Infrastructure rebecca.spore@kent.gov.uk Tel: 01622 221151

Former Shepway Resource Centre, Folkestone - Disposal
<p>LATEST UPDATE: 19/05/2014 - Decision due date changed from 18/02/2014 to 01/08/2014. REASON: The proposed decision to dispose of the Centre was delayed while internal processes were undertaken to ensure that no other suitable use could be found before disposal. This process is complete and the former resource centre will be placed on the market shortly. Responses from the market will be gauged after a period of approximately 3 months and a proposal for the site put forward at that time. The decision will be considered by the Property Sub-Committee or the Policy and Resources cabinet Committee before being taken by the Cabinet Member.</p> <p>-----</p> <p>To seek approval to the disposal of the former Shepway Resource Centre following the marketing of the site</p>
<i>Decision Details</i>

<p>Key: Yes Decision Maker: Cabinet Member for Corporate & Democratic Services Expected Date: Not before October 2015</p>	
<p>Further Information</p>	
<p>Legal Implications: Alyson McKenna, 01622 696032 alyson.mckenna@kent.gov.uk Rebecca Spore, 01622 221151 rebecca.spore@kent.gov.uk</p> <p>Financial Implications: 14.00022 Equalities Implications:</p>	
<p>Consultation</p>	
<p>The proposed decisions will be discussed at Policy & Resources' Property Sub Committee following marketing. The property is situated within the electoral division of Folkestone West. Cllr Hod Birkby has been consulted.</p>	
<p>Exemptions / Urgency</p>	
<p>Part exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information) It is likely that the sale price, buyer and any other financial information of a commercially sensitive nature will be contained in a separate report, exempt from publication under paragraph 3 of schedule 12a of the Local Government Act 1972/ No</p>	
<p>Supporting Documents</p>	
<p>For further information or to make representations</p>	
<p>Lead officer:</p>	<p>Lead Director: David Cockburn, Corporate Director Strategic & Corporate Services, Rebecca Spore, Director of Infrastructure david.cockburn@kent.gov.uk, rebecca.spore@kent.gov.uk Tel: 01622 221992, Tel: 01622 221151</p>

DEFERRED

Sandwich Highways Depot

Update 09/03/2015:

DEFERRED: The disposals team at KCC are currently working on new plans for the site in order to ensure that the maximum value is secured; surveys are being carried out with a view to marketing the site in the future dependent on the outcome of those surveys.

Latest Update:

19/05/2014: Decision due date changed from 23/12/2013 to 'Not before' 01/11/2014.
REASON: The disposals team at KCC are currently working on new plans for the site in order to ensure that the maximum value for the site is secured. Options appraisal work is underway and this work is expected to take approx. 6 months, therefore an expected decision date is set for November.

To seek approval to proceed with the disposal of the above site to raise a capital receipt which will be allocated to support the capital programme.

To seek approval to identify and progress with the acquisition of a new site for the service.

The Director of Property and Infrastructure Support will be authorised to finalise terms for both the disposal and acquisition of a new site.

This decision is needed to enable a modern highway service operation to be provided in the East Kent Area that is both reactive and responsive to changing demands. It directly supports 3 of the Bold Steps for Kent.

- Firstly it helps deliver the "Kent Environment Strategy" by the provision of new environmentally friendly facilities (e.g. grey water) via the construction technique with the eventual adaptation of new work practices within the new depot.
- Secondly it builds relations with key business sectors across Kent as the supply chain involved in such a project provides work to businesses of all sizes.
- Thirdly by the better siting and provision of facilities for the new depot it ensures that the most robust and effective public protection arrangements are in place for road management including bad weather response.

The impact of the decision is that full assessment of the potential disposal of the site can be explored within the market place to ensure that best value principles are adhered to. In tandem a full search and feasibility study will be undertaken to identify a new location for the alternative highways depot which satisfies the above objectives.

Decision Details

Key: Yes

Decision Maker: Cabinet Member for Corporate & Democratic Services

Expected Date:

Further Information

Legal Implications:
Financial Implications:
Equalities Implications:

Consultation

The matter was considered by the Property Sub Committee of the Policy and resources Cabinet Committee at its meeting on 27th February 2013. The proposed decision was endorsed by the Committee.

The report to committee was exempt from publication and consideration of it took place in private.

Public minutes can be viewed by clicking on the link below:

<https://democracy.kent.gov.uk/documents/g5176/Printed%20minutes%2027th-Feb-2013%2014.00%20Property%20Sub-Committee.pdf?T=1>

Exemptions / Urgency

Part exempt

3

Information relating to the financial or business affairs of any particular person (including the authority holding that information) it is likely that the published record of decision will be accompanied by a report that is exempt from publication owing to the inclusion of sensitive financial information.

No

Supporting Documents

For further information or to make representations

Lead officer:

Mark Cheverton, Asset Management Surveyor
mark.cheverton@kent.gov.uk

Lead Director:

Mike Austerberry, Interim Corporate Director, Growth, Environment & Transport
mike.austerberry@kent.gov.uk

Eden Centre Lease

LATEST UPDATE:

19/05/2014 - Decision due date changed from 01/03/2014 to 01/01/2015.

REASON: The decision remains at the earliest stages of investigation and options appraisal. A further review will take place in January 2015 when a decision pathway will be identified and the proposed decision updated further.

To seek agreement to the principle of granting a long lease to a charitable community interest company or similar vehicle, of The Eden Centre, Four Elms Road, Edenbridge.

The proposal directly links to Bold Steps for Kent, putting the citizen in control, building new partnerships and providing a new fit for purpose building to deliver Library and FSC services in conjunction with other partners such as the Citizen's Advice Bureau and House (West Kent Action), to support Kent's more vulnerable citizens.

The impact of the decision will be that KCC will have less control of the management and operation of the centre as they would become the responsibility of a third party.

Risks identified are:

- Reliance on the professionalism of the trustees to deliver a successful facility, agreeing with all partners a financial model for the charitable vehicle
- Reputational damage to KCC if the charitable vehicle were to fail
- Obtaining buy in from all community groups in occupation to form trust
- Untried and untested model
- Level of income generation from the centre which could go to the charitable vehicle is currently unknown as a new facility
- Continued KCC ownership of a non-core asset
- Officers may be unable to get agreement from stakeholders, charitable vehicle does not prove financially sustainable or the trust may break down and charitable vehicle will have to pick up void periods and associated costs (benefit to KCC).

Decision Details

Key: No

Decision Maker:

Expected Date:

Further Information

Legal Implications: Rebecca Spore - Director of Property & Infrastructure Tel no 01622 22115, Rebecca.spore@kent.gov.uk

Barbara Cooper, Director of Economic Development. Tel no 01622 221856, Barbara.cooper@kent.gov.uk

Financial Implications: 12/020231

Equalities Implications: Not a key decision

Consultation

The Eden Church, Citizen's Advice Bureau, House (West Kent Action), Edenbridge Library and FSC as partners in the centre. It is expected that representatives from all of these occupier groups will be represented by the charitable vehicle trustees, along with Sevenoaks District Council and Edenbridge Town Council.

Exemptions / Urgency

Open

No

Supporting Documents

For further information or to make representations

<i>Lead officer:</i>	<i>Lead Director:</i> Rebecca Spore, Director of Infrastructure rebecca.spore@kent.gov.uk Tel: 01622 221151
----------------------	---